



MUNICIPAL HERITAGE INVENTORY APPLICATION FORM

MUNICIPALITY OF CROWSNEST PASS HERITAGE MANAGEMENT PLAN

Name of Heritage Resource:

Street Address:

Legal Description: Lot(s)/Unit No.:

Block No.:

Plan (LTO) No.:

Land Use District:

*Name of Registered Owner(s):

Street Address:

City:

Province:

Postal Code:

Telephone No.:

Email:

**A copy of the Title may be required to be submitted with the application.*

Please check one:

As the registered owner, I request that the above noted heritage resource be **included in** the Municipal Heritage Inventory.
(Please see attached submittal requirements)

As the registered owner, I request that the above noted heritage resource be **removed** from the Municipal Heritage Inventory.

The above noted heritage resource has been evaluated in order to determine the importance or significance of the resource and eligibility for inclusion in the Municipal Heritage Inventory. As the registered owner, I request that the evaluation of the above noted heritage resource be **reassessed**. *(Please see attached submittal requirements)*

FOR OFFICE USE ONLY

File No.:

Received By:



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SUBMITTAL REQUIREMENTS

If you are requesting the inclusion of a heritage property on the Municipal Heritage Inventory, or reassessment of the evaluation of a resource, please include as much of the following information with your application as possible.

PROPERTY INFORMATION:

- Current colour photographs of the subject property and adjacent sites (please label and date each photograph)
- Historic photographs or illustrations of the property and structures (if available)
- Description and sketch of present site conditions including landscaping, parking areas and surface materials

HISTORICAL INFORMATION (PLEASE INCLUDE INFORMATION SOURCES)

- Date of construction of original structure(s)
- Description and date of any substantial alterations, additions or renovations
- Description of original, present and proposed use of all structures and the site
- Statement of the historical significance of the structure(s) and site including, but not limited to, association with any historical persons, groups, institutions, or events at the local, regional, provincial or national level
- Statement of any special prominence of the structure(s) or site in the cultural, political or economic development of Crowsnest Pass
- Architect's name (original and any substantial alterations, additions or renovations)
- Builder's name (original and any substantial alterations, additions or renovations)
- Statement of any special prominence of the architect and/or builder in the community, province or nation

ARCHITECTURAL INFORMATION (PLEASE INCLUDE INFORMATION SOURCES)

- Current colour photographs of each building facade (Please label and date each photograph)
- Description (including photographs and/or illustrations) of the type of construction indicating type of materials (original or replacement), colour and present condition
- Description (including photographs and/or illustrations) of the architectural features indicating type of materials (original or replacement), colour and present condition, including but not limited to: foundation, roof, doors, windows, trim, exterior finish, porches/balconies, substantial alterations and other features
- Description (including photographs and/or illustrations) of any notable construction methods, use of materials or craftsmanship
- How does the resource contribute to or fit into the streetscape and surrounding landscape? Is the resource a prominent visual landmark in the neighbourhood, community or region? If so, please explain

NOTE: It is strongly encouraged that you consult with the Municipality of Crowsnest Pass prior to submitting the completed application. The Development Officer may waive some of the listed requirements. More detailed information may be requested during review of the application.



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CROWSNEST PASS MUNICIPAL HERITAGE MANAGEMENT PLAN

AUTHORIZATIONS

REGISTERED OWNER'S CONSENT

As of the date on this application, I am the registered owner of the lands described in the application. I have examined the contents of the application, certify that the information submitted with it is correct insofar as I have knowledge of these facts, and concur with the submission of the application. I acknowledge that the lands described in the application may be subject to applicable laws, regulations, and guidelines including, but not limited to, the Municipality of Crowsnest Pass Land Use Bylaw. I agree to comply with all provisions of the Municipality of Crowsnest Pass Land Use Bylaw and any other applicable legislation, if this application is approved.

Signature(s) of registered owner(s):

Date:

FORWARD TO: Development Officer, Municipality of Crowsnest Pass
(Mail): P.O. Box 600, Crowsnest Pass, AB, T0K 0E0 | (Email): development@crowstownpass.com
(Tel): 403-563-2218 (Fax): 403-563-5581

Personal information is being collected under the authority of the Municipal Government Act for the purpose of processing this Development Permit Application. This information is protected under the privacy provisions of the Freedom of Information and Protection of Privacy Act.