



**Municipality of Crowsnest Pass
AGENDA
Special Council Meeting
Organizational Meeting of Council
Council Chambers at the Municipal Office
8502 - 19 Avenue, Crowsnest Pass, Alberta
Tuesday, October 22, 2024 at 7:00 PM**

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. REQUESTS FOR DECISION**
 - 3.a 2024-2025 Deputy Mayor Schedule
 - 3.b 2024-2025 Council Committee Appointments
 - 3.c 2025 Council Meeting Dates
- 4. IN CAMERA**
 - 4.a Personal Privacy - Expiration of Terms and or Resignation of Board Members - FOIP Act Section 17
 - 4.b Personal Privacy - Board Member Applications - FOIP Act Section 17
- 5. ADJOURNMENT**



Municipality of Crowsnest Pass Request for Decision

Meeting Date: October 22, 2024

Agenda #: 3.a

Subject: 2024-2025 Deputy Mayor Schedule

Recommendation: That Council adopt the 2024-2025 Deputy Mayor Schedule as presented.

Executive Summary:

Annually at the Organizational Meeting of Council, the proposed Deputy Mayor Schedule is presented for adoption. The Deputy Mayor schedule runs from November 1st through to the Organizational Meeting for the following year.

Relevant Council Direction, Policy or Bylaws:

1041, 2020 Procedure Bylaw

Discussion:

The 2024-2025 Deputy Mayor Schedule is presented to Council for Adoption. The schedule is set up in two-month increments to allow each Councillor to serve a term during the course of the year. A new schedule is adopted annually at the Organizational Meeting held in October each year.

Analysis of Alternatives:

- Council can adopt the schedule as is or make changes as they see fit.

Financial Impacts:

n/a

Attachments:

[2024-2025 Draft Deputy Mayor Schedule.docx](#)



2024-2025

Deputy Mayor Schedule

November/December 2024	Councillor Lisa Sygutek
January/February 2025	Councillor Glen Girhiny
March/April 2025	Councillor Doreen Glavin
May/June 2025	Councillor Dave Filipuzzi
July/August 2025	Councillor Vicki Kubik
September/October 2025	Councillor Dean Ward



Municipality of Crowsnest Pass Request for Decision

Meeting Date: October 22, 2024

Agenda #: 3.b

Subject: 2024-2025 Council Committee Appointments

Recommendation: That Council complete the 2024-2025 Council Committee Appointments.

Executive Summary:

The Council Committee Appointments are presented annually to appoint Council members to sit on various Council Committees and non-affiliated organizations over the course of the following year.

Relevant Council Direction, Policy or Bylaws:

Municipal Government Act - 192(1)

Discussion:

The list of committees have been amended to reflect the changes that were implemented over the past year.

Analysis of Alternatives:

N/A

Financial Impacts:

N/A

Attachments:

[Committees of Council - Amended Effective July 11, 2024.docx](#)



COMMITTEES OF COUNCIL

Internal Committees – 2024

Community Marketing Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Glavin
Crowsnest Community Library Board*	Bylaw 1027, 2019	Councillors Glavin & Sygutek
Crowsnest Pass Senior Housing Board*	Bylaw 1028, 2019 and Ministerial Order H:091/95 with amending Ministerial Order	Councillors Filipuzzi & Ward
Emergency Management Committee	Bylaw 1026, 2019	Mayor Painter, & Councillors Sygutek, Girhiny, & Ward
Family & Community Support Services Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Ward
Municipal Historic Resources Advisory Committee	Bylaw 1055, 2020	Councillors Girhiny & Kubik
Municipal Planning Commission*	Bylaw 1042, 2020	Councillors Filipuzzi & Ward
Parks & Recreation Advisory Committee	Bylaw 1055, 2020	Councillors Sygutek & Girhiny

Mayor is named Ex Officio on all Boards & Committees except designated by *



External Organizations – 2024

Alberta SouthWest Regional Alliance	Mayor Painter
Alberta Municipalities (AM)	Mayor Painter
Chinook Arch Library Board	Councillor Glavin
Chinook Regional Subdivision and Development Appeal Board	Councillor Girhiny
CNP ECC Committee – Community Futures/ Chamber of Commerce/Council	Mayor Painter, Councillors Girhiny & Kubik
Crowsnest/Pincher Creek Landfill Association*	Councillors Ward, Glavin, & Filipuzzi
Forest Management Plan Public Advisory Committee	Councillor Kubik
Highway 3 Twinning Development Association	Mayor Painter
Intermunicipal Development Plan Committee MCNP & MD of Pincher Creek	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Intermunicipal Development Plan Committee MCNP & MD of Ranchlands	Councillors Ward & Filipuzzi Councillor Girhiny (Alternate)
Management Negotiating Committee	Mayor Painter & Councillor Ward
Mayors & Reeves of Southwest Alberta	Mayor Painter
Oldman River Regional Services Commission*	Councillors Ward & Filipuzzi
Pass Powderkeg Ski Society	Councillor Girhiny
Regional Airport Committee	Councillors Kubik & Girhiny
RhPAP Committee	Councillors Glavin, Sygutek, & Kubik
Rural Municipalities of Alberta (RMA)	Mayor Painter
Elk Valley Resources Advisory Group	Councillor Ward



Municipality of Crowsnest Pass Request for Decision

Meeting Date: October 22, 2024

Agenda #: 3.c

Subject: 2025 Council Meeting Dates

Recommendation: That Council move to adopt the 2025 Schedule of Council Meetings as presented.

Executive Summary:

Annually the Schedule of Council Meeting dates is presented at the Organizational Meeting of Council for adoption for the next year.

Relevant Council Direction, Policy or Bylaws:

1041, 2020 Procedure Bylaw

Discussion:

Annually at the Organizational Meeting of Council, the proposed Schedule of Council Meetings is presented for Council approval for the following year. The proposed meeting dates are arrived at taking into consideration all statutory Federal and Provincial holiday dates. Pre-scheduled dates for the RMA and AUMA conventions are also considered when scheduling Council Meetings. As per past practice, a reduced schedule of meeting dates for the summer months is also included in the proposed dates.

Analysis of Alternatives:

1. Council can choose to alter the proposed dates as they see fit.

Financial Impacts:

N/A

Attachments: