



Box 600
 Crowsnest Pass, Alberta
 T0K 0E0
 Phone: 403-562-8833
 Fax: 403-563-5474

Date Received (stamp)

Tax Roll:

Encroachment Agreement/Discharge of Caveat/Condo Certificate Application Form

	Applicant Information	Owner Information
Name:		
Phone:		
Mailing Address:		
Email:		
Date Requested:		

Address of Property

Civic Address:			
Legal Description:	Lot(s):	Block:	Plan:

Encroachment Agreement, Discharge of Caveat or Condominium Certificate

- Encroachment Agreement Application (Date-Stamped Photos of all Encroaching Areas and a Real Property Report (no more than 15 years old) Must be Included with Application**
- Municipality Land Title Registration: \$100 application fee (\$200 agreement fee invoiced after terms reached)
- Lawyer/Agent Land Title Registration: \$100 application fee (\$100 agreement fee invoiced after terms reached)
- Third Party Encroachment Agreement for Municipal Endorsement: \$100 application fee only

Discharge of Caveat (Full or Partial)

- Full: \$75
- Partial: \$75

Certificate of Local Authority (Condominium) Fee

- _____ (# units) x \$40 per unit = \$ _____

Office Use Only

- Registered with Development Department
- Invoiced for Agreement (OR Paid in Full with Application Fee)
- Title Registration Confirmed by Development
- Tax Roll File (Scanned and Filed)

The personal information provided in this application is collected in accordance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected will be used for Encroachment Agreements, discharging Caveats, or Condo Certificates. The information in this application may be available to the public upon request. If you have any questions about the collection or use of your personal information, please contact the Municipality's FOIP Coordinator at 403-562-8833.