

**Municipality of Crowsnest Pass**

**Council Meeting Minutes**

**Tuesday, June 25, 2024**

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A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, June 25, 2024.

**Council Present:**

Mayor Blair Painter, Councillors: Vicki Kubik, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

**Council Absent:**

Councillor Dave Filipuzzi

**Administration Present:**

Patrick Thomas, Chief Administrative Officer  
Kristin Ivey, Deputy Chief Administrative Officer  
Brian McCulloch, Director of Finance  
Bonnie Kawasaki, Recording Secretary

**CALL TO ORDER**

Mayor Painter called the meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

**01-2024-06-25:** Councillor Ward moved to adopt the agenda as presented.

Carried

**CONSENT AGENDA**

**02-2024-06-25:** Councillor Glavin moved that Council approve the following Consent Agenda items as presented without debate:

**3.a**

**Minutes of the Crowsnest Pass Senior Housing Board of April 22, 2024**

THAT Council accept the Minutes of the Crowsnest Pass Senior Housing Board of April 22, 2024 as information.

**3.b**

**Thank You Letter from the RhaPsody Award Celebration Committee**

THAT Council accept Thank You Letter from the RhaPsody Award Celebration Committee as information.

Carried

**ADOPTION OF MINUTES**

**03-2024-06-25:** Councillor Girhiny moved to adopt the Minutes of the Council Meeting of June 11, 2024 as presented.

Carried

**PUBLIC HEARINGS**

**Bylaw 1185, 2024 Road Closure Bylaw - Public Hearing**

Mayor Painter declared the Public Hearing opened at 7:01 pm for Bylaw No. 1185, 2024.

Patrick Thomas, Chief Administrative Officer provided a brief overview of the bylaw and read into the record that there were no written submissions received prior to the due date.

Mayor Painter noted there were no members of the public present to speak at the hearing and declared the public hearing closed at 7:02 pm.

**DELEGATIONS**

**RCMP Quarterly Update Corporal Mark Amatto**

Constable Chris McKerracher of the Crowsnest Pass RCMP detachment was in attendance to present Council with the 4th quarter update from 2023.

**Patty Richards, Program Advisor - Yellowstone to Yukon Conservation Initiative Update**

Patty Richards, Program Advisor and Nicole Olivier, Manager of Landscape Protection of the Yellowstone to Yukon Conservation Initiative were in attendance to provide an update on the Yellowstone to Yukon Conservation Initiative in Southwest Alberta.

**REQUESTS FOR DECISION**

**Bylaw 1170, 2023 Road Closure - Second and Third Reading**

**04-2024-06-25:** Councillor Ward moved second reading of Bylaw 1170, 2023 Road Closure.

Carried

**05-2024-06-25:** Councillor Glavin moved third and final reading of Bylaw 1170, 2023 Road Closure.

Carried

**Bylaw 1194, 2024 - Land Use Bylaw Amendment - Rezone Lot 8, Block 19, Plan 3387AE from Residential R-1 to Medium Density Residential R-2A - First Reading**

**06-2024-06-25:** Councillor Ward moved first reading of Bylaw 1194, 2024 - Land Use Bylaw Amendment - Rezone Lot 8, Block 19, Plan 3387AE from Residential R-1 to Medium Density Residential R-2A.

Carried

**Bylaw 1196, 2024 - Land Use Bylaw Amendment - Rezone the lands legally described as a portion of NW¼ 24-7-4-W5M from Non-Urban Area- NUA-1 to Grouped Country Residential GCR-1 to resolve a multiple land use parcel - First Reading**

**07-2024-06-25:** Councillor Sygutec moved first reading of Bylaw 1196, 2024 - Land Use Bylaw Amendment - Rezone the lands legally described as a portion of NW¼ 24-7-4-W5M from Non-Urban Area- NUA-1 to Grouped Country Residential GCR-1 to resolve a multiple land use parcel.

Carried

**1199, 2024 - Borrowing Bylaw to Purchase a Snow Cat - First Reading**

**08-2024-06-25:** Councillor Sygutec moved first reading of 1199, 2024 - Borrowing Bylaw to Purchase a Snow Cat.

Carried

**Policy 1817-01 External Public Harassment Policy and Policy 1818-01 Internal Harassment Policy**

**09-2024-06-25:** Councillor Ward moved to adopt Policy 1817-01 External Public Harassment Policy and Policy 1818-01 Internal Harassment Policy.

Carried

**Service Areas Update**

**10-2024-06-25:** Councillor Girhiny moved to accept the Service Areas Update as information.

Carried

**Hillcrest Sewage Lagoon – Aeration Blower Replacement**

**11-2024-06-25:** Councillor Girhiny moved that Council approve the replacement of both of the Hillcrest aeration blowers for a budget of \$106,000 from the Wastewater Utility Reserve.

Carried

### **Alberta Municipalities (AM) Convention Attendees**

**12-2024-06-25:** Councillor Sygutek moved that Council appoint the Chief Administrative Officer, the Mayor and Councillors Ward and Glavin to attend the AM Fall Convention on September 25-27, 2024 in Red Deer.

Carried

### **Alternate Utility Servicing Request**

**13-2024-06-25:** Councillor Sygutek moved that Council will allow Miss Snow to put in an alternate option for water and sewer services.

Defeated

### **COUNCIL MEMBER REPORTS**

- Councillor Sygutek
  - Attended the 110th Anniversary of the Hillcrest Mine Disaster
    - The ceremony was very moving
    - The RCMP and the Masons were in attendance
    - There was an honour guard of ex-miners
    - A member of the Petry family laid a wreath
  
- Councillor Ward
  - Councillors Ward and Filipuzzi attended the AGM at ORRSC
    - Noted that in 2023, out of 89 residential lots approved by the 43 member communities of ORRSC, 20 of those lots were in the Crowsnest Pass.

### **PUBLIC INPUT PERIOD**

- Marco Bergeron
  - Had concerns regarding the change in inspection requirements when the Municipality moved to a new safety codes inspection company

### **COUNCILLOR INQUIRIES AND NOTICE OF MOTION**

#### **IN CAMERA**

**14-2024-06-25:** Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 10:11 pm:

- a. Personal Privacy - Board Member Resignation - FOIP Act Section 17
- b. Economic Interests of the Public Body - Land Purchase Application - *FOIP Act Section 25*

Carried

**Reconvene**

Mayor Painter convened the In Camera meeting at 10:30 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

**15-2024-06-25:** Councillor Glavin moved that Council come out of In Camera at 11:09 pm.

Carried

**16-2024-06-25:** Councillor Ward moved that Council accept the resignation from Joanne Tulk from the Municipal Planning Commission and direct Administration to send a Thank You letter for her service.

Carried

**17-2024-06-25:** Councillor Sygutek moved that Council accepts the request to purchase a 15 foot width of the adjacent municipal land, subject to the following conditions:

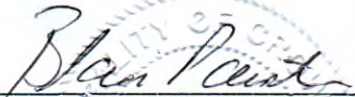
1. That the price is \$4.00 per square foot plus GST.
2. That the applicant is responsible for all costs relating to the re-districting the subject land to R-1 Residential.
3. The applicant is responsible for all survey fees.
4. That the applicant is responsible for all legal costs associated with the transaction, including the legal costs of the Municipality, if any.
5. This transaction is completed by December 31, 2024.

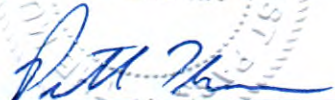
Carried

**ADJOURNMENT**

**18-2024-06-25:** Councillor Sygutek moved to adjourn the meeting at 11:12 pm.

Carried

  
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Blair Painter  
Mayor

  
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Patrick Thomas  
Chief Administrative Officer