



Municipality of Crowsnest Pass

Council Meeting Minutes

Tuesday, June 11, 2024

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, June 11, 2024.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Doreen Glavin, Glen Girhiny, Dean Ward and Lisa Sygutek

Council Absent:

Councillor Dave Filipuzzi

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Ivey, Deputy Chief Administrative Officer
Brian McCulloch, Director of Finance
Jeremy Wickson, Temporary Director of Development, Engineering & Operations
Katherine Seleski, Manager of Pass Powderkeg Ski Hill
Bonnie Kawasaki, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Additions:

Councillor Inquiries and Notice of Motion

- a) Upcoming Mayoral Duties – Mayor Painter

01-2024-06-11: Councillor Glavin moved to adopt the agenda as amended.

Carried

CONSENT AGENDA

02-2024-06-11: Councillor Kubik moved that Council approve the following Consent Agenda items as presented without debate:

3.a

Minutes of the Municipal Historic Resources Advisory Committee of April 22, 2024

THAT Council accept the Minutes of the Municipal Historic Resources Advisory Committee of April 22, 2024 as information.

3.b

Minutes of the Family and Community Support Services Advisory Committee of April 22, 2024

THAT Council accept the Minutes of the Family and Community Support Services Advisory Committee of April 22, 2024 as information.

3.c

Minutes of the Crowsnest Pass Community Library Board of April 23, 2024

THAT Council accept the Crowsnest Pass Community Library Board of April 23, 2024 as information.

3.d

ORRSC Executive Committee Minutes of April 11, 2024

THAT Council accept the ORRSC Executive Committee Minutes of April 11, 2024 as information.

3.e

Chinook Arch Regional Library System 2023 Impact Report and Audited Financial Statements

THAT Council accept the Chinook Arch Regional Library System 2023 Impact Report and Audited Financial Statements as information.

3.f

Municipal Planning Commission – Letter of Recommendation for Utility Servicing of Multi-Unit Residential Developments of April 24, 2024

THAT Council accept the Municipal Planning Commission – Letter of Recommendation for Utility Servicing of Multi-Unit Residential Developments of April 24, 2024 as information.

Carried

ADOPTION OF MINUTES

03-2024-06-11: Councillor Kubik moved to adopt the Minutes of the Council Meeting of May 28, 2024 as presented.

Carried

PUBLIC HEARINGS

None

DELEGATIONS

None

REQUESTS FOR DECISION

Bylaw 1159, 2023 Road Closure Bylaw - Second and Third Readings

04-2024-06-11: Councillor Girhiny moved second reading of Bylaw 1159, 2023 Road Closure Bylaw.
Carried

05-2024-06-11: Councillor Ward moved third and final reading of Bylaw 1159, 2023 Road Closure Bylaw.
Carried

Bylaw 1188, 2024 – Tax Instalment Payment Plan Bylaw – First Reading

06-2024-06-11: Councillor Ward moved first reading of Bylaw 1188, 2024 – Tax Instalment Payment Plan Bylaw.
Carried

Bylaw 1189, 2024 - Records Retention Bylaw - Second and Third Reading

07-2024-06-11: Councillor Girhiny moved second reading of Bylaw 1189, 2024 - Records Retention Bylaw.
Carried

08-2024-06-11: Councillor Glavin moved third and final reading of Bylaw 1189, 2024 - Records Retention Bylaw.
Carried

Policy #: 1716-01 - Charitable Donations Receipt

09-2024-06-11: Councillor Girhiny moved to adopt 1716-01 - Charitable Donations Receipt Policy.
Carried

Policy #: 1307- 01 - Letter of Support

10-2024-06-11: Councillor Sygutek moved to adopt 1307-01 – Letter of Support Policy as amended.
Carried

Downtown Bellevue Parking Layout

11-2024-06-11: Mayor Painter moved to accept the Downtown Bellevue Parking Layout report as information.

Carried

Roadway Corner Visibility Triangle Discussion

12-2024-06-11: Councillor Girhiny moved that Council directs Administration to enforce obstructed corner visibility triangles.

Carried

Event Camping at Pass Powderkeg

13-2023-05-28: Councillor Ward moved to allow camping at Pass Powderkeg for special events through the Special Event Application Form.

Carried

Bellevue Watermain Contract Award

14-2023-03-28: Councillor Sygutek moved that Council ratifies the award of the Bellevue Watermain Upgrade project to United Utilities for \$1,795,491.07.

Carried

Letter to the Alberta Energy Regulator

15-2024-06-11: Councillor Ward moved that Council approves sending of the letter regarding Northback's drilling program to the AER, and to also copy the Premier's office and our Member of Parliament.

Carried

16-2024-06-11: Councillor Sygutek moved that Council supports Northback in their legal challenges and to submit necessary documentation as required; with any future supplied documentation to be reported back to Council at the subsequent meeting.

Carried

COUNCIL MEMBER REPORTS

- Councillor Girhiny
 - Attended the Community Barbecue , noted that it was well attended
 - Senior's lunch was also well attended

- Councillor Kubik
 - Attended the Rhapsody awards and gave greetings on behalf of Mayor and Council

- Councillor Sygutek
 - Kudos to Kim Lewis for her excellent work on community events
 - Kudos to Tracey Linderman and Kim Lewis in Community Services for planting the flowers
 - Thanked Jeremy Wickson for his excellent work with the public

PUBLIC INPUT PERIOD

None

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

Upcoming Mayoral Duties

Mayor Painter advised that he is away for Canada Day and the services to be held at the Coleman Legion, also the 110 Anniversary of the Hillcrest Mine Disaster

- The Deputy Mayor, Councillor Kubik will fill in for him at the Legion services on Canada Day
- Councillor Sygutek will fill in at the 110 Anniversary of the Hillcrest Mine Disaster

IN CAMERA

17-2024-06-11: Councillor Ward moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 8:11 pm:

- a. Personal Privacy – Committee Member Recommendation - FOIP Act Section 17
 - b. Personal Privacy - Committee Member Recommendation - FOIP Act Section 17
 - c. Privileged Information – Pass Powderkeg Deck - FOIP Act Section 27
 - d. Legal Advice – Complex Complaints Process - FOIP Act Section 27
 - e. Economic Interests of the Public Body – Municipal Buyback Option - FOIP Act Section 25
- Carried

Reconvene

Mayor Painter convened the In Camera meeting at 8:28 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

18-2024-06-11: Councillor Glavin moved that Council come out of In Camera at 9:58 pm.

Carried

19-2024-06-11: Councillor Girhiny moved that Council appoints Doreen Johnson to serve as the Municipal Planning Commission representative to the Municipal Historic Resources Advisory Committee for the remainder of a three-year term concluding on December 31, 2025.

Carried

20-2024-06-11: Councillor Glavin moved that Council appoints Abigayle Bruce to the Crowsnest Pass Parks and Recreation Advisory Committee for the remainder of a three-year term concluding on December 31, 2026.

Carried

ADJOURNMENT

21-2024-06-11: Councillor Girhiny moved to adjourn the meeting at 9:59 pm.

Carried



Blair Painter
Mayor



Patrick Thomas
Chief Administrative Officer