



MINUTES - MUNICIPAL HISTORIC RESOURCES ADVISORY COMMITTEE
April 22, 2024, at 3:00 pm
Council Chambers, Coleman Municipal Office

PRESENT: Board Member Fred Bradley (Chair)
Board Member Glen Girhiny
Board Member Vicki Kubik
Board Member Howard Vandenhoeft
Board Member Dawn Rigby
Municipal Representative Johan van der Bank

ABSENT: Justin Ames, Bryce Andreasen, Myriah Sagrafena (apologies)
Bruce Nimmo

1. CALL TO ORDER

Fred Bradley called the meeting to order at 3:15 pm.

2. ADOPTION OF AGENDA

MOTION by Howard Vandenhoeft to adopt the agenda with the addition of "Meeting Schedule" and "Election of Chair and Vice Chair at the next meeting" under Round Table Discussion.

CARRIED

3. ADOPTION OF MINUTES

MOTION by Dawn Rigby to adopt the minutes of March 25, 2024.

CARRIED

4. CONSENT AGENDA

N/A

5. DELEGATIONS

N/A

6. REQUEST FOR DECISIONS

N/A

7. ROUND TABLE DISCUSSION

7.1 Heritage Designation Plaque Templates

(a) Previous cost estimates were deemed too high. Fred Bradley provided alternative quotes from iZone Imaging.

(b) Vicki Kubik and Glen Girhiny offered to bring a request to Council on April 23, 2024,



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for a \$1,000 addition to the 2024 budget to manufacture and purchase plaques for the five existing registered Municipal Historic Resources.

- (c) Johan van der Bank shared information provided by Sasha Lassey that the five existing Municipal Historic Resources that were designated by bylaws have been registered with the Government of Alberta, or are in the process of being registered (Barbour Pharmacy). There are:
- (i) The former Barbour Pharmacy at 2413 – 213 Street, Bellevue (Bylaw 972, 2016)
 - (ii) The Cosmopolitan Hotel at 13001 – 20 Avenue, Blairmore (Bylaw 945, 2016)
 - (iii) The Blake/Burgman Residence at 12106 – 21 Ave., Blairmore (Bylaw 901, 2014)
 - (iv) The Orpheum Theatre at 13125 – 20 Avenue, Blairmore (Bylaw 824, 2011)
 - (v) The Peuchen Block at 13031 – 20 Avenue, Blairmore (Bylaw 866, 2013)

Administration will ensure that each landowner receives confirmation of the registration and the grant funding opportunities that may be available.

- 7.2 Review and prioritize the recommendations in the Heritage Management Plan and develop an implementation strategy – the Advisory Committee discussed its budget limitations and how to approach this item in that context. A sub-committee was delegated to prepare the prioritization and make a presentation to the Municipal Council to request confirmation of its support for and commitment to make an annual budget available for heritage preservation efforts before the 2025 budget cycle starts. The confirmed members of the sub-committee are Dawn Rigby, Howard Vandenhoeft, and Fred Bradley, and in addition Fred will inquire with Myriah Sagrafena and Bruce Nimmo about their interest and availability to serve on the sub-committee. The sub-committee will bring a plan of action and a draft presentation to the Advisory Committee at the next meeting (May 21), with the objective to make a presentation to the Municipal Council in July 2024.
- 7.3 Alberta Heritage Awards 2024 – it was determined by consensus that the Crowsnest Historical Society is nominated for the “Outstanding Achievement Award” category. This Society has been actively leading preservation efforts in the community for over 50 years. Fred Bradley will prepare a nomination letter for signature by one of the Councillors on the Advisory Committee and/or the Mayor.
- 7.4 Community Updates
- 1) Fred Bradley provided an update to the Roxy Theatre renovations.
- 7.5 Meeting Schedule – with several board members being unavailable to attend recent meetings, Johan van der Bank will inquire about the suitability of the current regular



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meeting schedule, which is the fourth Monday of each month at 3:00 PM. This item will be further discussed at the next meeting.

7.6 Fred Bradley reminded the Advisory Committee of the requirement to elect a chair and vice chair at the next meeting.

8. NEXT MEETING DATE

- Tuesday May 21, 2024 at 3:00 pm in Council Chambers, Municipal Office (due to Monday May 20 being Victoria Day).

9. ADJOURNMENT

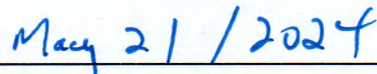
MOTION by Howard Vandenhoeft to adjourn the meeting at 4:15 pm.

CARRIED

Approved by:



Fred Bradley, Chair



Date