

Municipality of Crowsnest Pass

Council Meeting Minutes

Tuesday, May 7, 2024

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, May 7, 2024.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Ivey, Deputy Chief Administrative Officer
Brian McCulloch, Director of Finance
Bryan Badura, Manager of Finance
Jesse Fox, Manager of Protective Services/Fire Chief
Craig Marshall, Deputy Fire Chief
Bonnie Kawasaki, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Additions:

Councillor Inquiries and Notice of Motion

- b. Bellevue Main Street Revitalization Inquiry – Councillor Glavin
- c. Council Agenda Packages – Councillor Ward
- d. Municipal Communications – Councillor Ward
- e. Notice of Motion for May 28th – Discussion around CSSB (Canadian Sustainable Standards Board) – Mayor Painter

In Camera

- d. Business Interests of a Third Party - Councillor Ward

01-2024-05-07: Councillor Girhiny moved to adopt the agenda as amended.

Carried

CONSENT AGENDA

02-2024-05-07: Councillor Girhiny moved that Council approve the following Consent Agenda items as presented without debate:

3.a

Minutes of the ORRSC Executive Committee Meeting of March 14, 2024

THAT Council accept the Minutes of the ORRSC Executive Committee Meeting of March 14, 2024 as information.

3.b

Minutes of the Municipal Historic Resources Advisory Committee of March 25, 2024

THAT Council accept the Minutes of the Municipal Historic Resources Advisory Committee of March 25, 2024 as information.

3.c

Minutes of the Family and Community Support Services Advisory Committee of March 25, 2024

THAT Council accept the Minutes of the Family and Community Support Services Advisory Committee of March 25, 2024 as information.

3.d

Minutes of the Crowsnest Pass Community Library Board of March 26, 2024

THAT Council accept the Minutes of the Crowsnest Pass Community Library Board of March 26, 2024 as information.

3.e

Chinook Arch Regional Library System - Board Report of April 4, 2024

THAT Council accept the Chinook Arch Regional Library System Board Report of April 4, 2024 as information.

Carried

ADOPTION OF MINUTES

03-2024-05-07: Councillor Kubik moved to adopt the Minutes of the Council Meeting of April 23, 2024 as presented.

Carried

PUBLIC HEARINGS

None

DELEGATIONS

Benchmark Assessment Consultants - Christopher Snelgrove - Assessment Presentation

Christopher Snelgrove of Benchmark Assessment Consultants was in attendance to present Council with a recap of the 2023 Assessment and to highlight the 2024 game plan for the 2024 assessment cycle.

Jasmine McCue, Crowsnest Pantry - Request for Timed Parking Zone

Jasmine McCue, owner of the Crowsnest Pantry was in attendance to present Council with a request for Council to consider implementing timed parking zones on the areas surrounding her business. Letters were also received from other local businesses indicating the challenges they face with respect to parking and also form part of the Council package.

04-2024-05-07: Councillor Sygutek moved to direct Administration to come back to Council with a potential parking plan for the downtown core in each community at a future Council meeting.

Carried

REQUESTS FOR DECISION

Bylaw 1185, 2024 Road Closure Bylaw - First Reading

05-2024-05-07: Councillor Ward moved first reading of Bylaw 1185, 2024 Road Closure Bylaw.

Carried

Bylaw 1186, 2024 - Amendment to the Water Services Bylaw - Second and Third Reading

06-2024-05-07: Councillor Glavin moved second reading of Bylaw 1186, 2024 - Amendment to the Water Services Bylaw.

Carried

07-2024-05-07: Councillor Kubik moved third and final reading of Bylaw 1186, 2024 - Amendment to the Water Services Bylaw.

Carried

Bylaw 1187, 2024 - Procedure Bylaw Amendment - First Reading

08-2024-05-07: Councillor Glavin moved first reading of Bylaw 1187, 2024 Procedure Bylaw Amendment.

Carried

Subdivision Endorsement Extension Request 2022-0-191 (Russian River Holdings)

09-2 024-05-07: Councillor Kubik moved that Council grants the subdivision endorsement extension request for Subdivision 2022-0-191 for a period of 6 months, to October 31, 2024.

Carried

Crowsnest Pass Fire Rescue Structural Fire Response Information

10-2024-05-07: Councillor Ward moved that Council accept the Crowsnest Pass Fire Rescue Structural Fire Response report as information.

Carried

COUNCIL MEMBER REPORTS

- Councillor Sygutek
 - Councillors Sygutek, Glavin and Kubik with Patrick Thomas, CAO
 - Met with representatives from Crowsnest Medical Clinic and will bring back a report on behalf of the group to Council

- Councillor Ward, and Mayor Painter
 - Attended the Safety Codes Presentation
 - Councillor Ward would like to see the presentation done annually
 - Mayor Painter would like to see the question period extended in future Safety Codes Presentations

- Councillor Glavin
 - Would like to see more Municipal presentations or workshops for the public and affected businesses.

PUBLIC INPUT PERIOD

- Diane Peterson
 - Attended Sinister 7 last year for the first time.
 - Requested that Council consider additional camping opportunities for the racers as some were sleeping in cars and would like to hear back in this regard.
 - Would like to see Council participate in more promotion of the community at these events, her hope is that if the community shows we care about these visitors coming to our community to race that they may come back in the future to visit

- Chaz Hill - Pincher Creek
 - Runs a small construction company - Iron Brothers contracting in Pincher Creek
 - Worked on the PPK deck and finished in November, was not paid. Requested that JA Building be bypassed so the subcontractors can get paid for their work on the deck.

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

Request for Funding for Rhapsody Healthcare Heroes Team Award Celebration - Councillor Kubik

11-2024-05-07: Councillor Kubik moved that Council approve contributing to the funding for the Rhapsody Healthcare Heroes Team Award Celebration in the amount of \$2500 from the Millrate Stabilization Reserve.

Carried

Bellevue Main Street Revitalization Inquiry – Councillor Glavin

Councillor Glavin requested that Administration contact Teck to advise of the upcoming closure on Mainstreet Bellevue to possibly move the bus stop.

Council Agenda Packages – Councillor Ward

Councillor Ward inquired about possibly sending the public package out on Friday instead of Monday. Patrick Thomas, CAO clarified that there are two separate packages generated, which would require deadlines to be adjusted to accommodate the earlier date.

Municipal Communications – Councillor Ward

Councillor Ward indicated that he felt that there could be improvements to Municipal communications. A “Did you know” section was suggested on the website and Municipal Social Media.

Notice of Motion for May 28th – Canadian Sustainable Standards Board (CSSB) – Mayor Painter

Mayor Painter gave Notice of Motion to bring back for Council’s consideration to submit a comment on the CSSB climate disclosure standards (CSSB) at the May 28, 2024 Council Meeting.

IN CAMERA

12-2024-05-07: Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 9:08 pm:

- a. Personal Privacy - Board Member Resignation - FOIP Act Section 17
- b. Personal Privacy - MPC - FOIP Act Section 17
- c. Personal Privacy - Pass Powderkeg Deck - FOIP Act Section 17
- d. Economic Interests of the Public Body – FOIP Act Section 25

Carried

Reconvene

Mayor Painter convened the In Camera meeting at 9:14 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

13-2 024-02-27: Councillor Glavin moved that Council come out of In Camera at 10:53 pm.

Carried

14-2024- 02-27: Councillor Sygutek moved that Council accept the resignation from Justin Ames from the Municipal Planning Commission and the Community Marketing Advisory Committee, and direct Administration to write a letter of thank you for service and to advertise the vacancies.

Carried

ADJOURNMENT

15-2024-05 07: Councillor Sygutek moved to adjourn the meeting at 10:54 pm.

Carried


Blair Painter
Mayor


Patrick Thomas
Chief Administrative Officer