



Box 600  
 Crowsnest Pass, Alberta  
 T0K 0E0  
 Phone: 403-562-8833  
 Fax: 403-563-5474

Date Received (stamp)

Tax Roll:

**Encroachment Agreement/Discharge of Caveat/Condo Certificate Application Form**

	Applicant Information	Owner Information
Name:		
Phone:		
Mailing Address:		
Email:		
Date Requested:		

**Address of Property**

Civic Address:			
Legal Description:	Lot(s):	Block:	Plan:

**Encroachment Agreement, Discharge of Caveat or Condominium Certificate**

- Encroachment Agreement Photos Submitted (Date-Stamped Photos of all Encroaching Areas Must be Included with Application)**
- Municipality Land Title Registration: \$100 application fee (\$200 agreement fee invoiced after terms reached)
- Lawyer/Agent Land Title Registration: \$100 application fee (\$100 agreement fee invoiced after terms reached)
- Third Party Encroachment Agreement for Municipal Endorsement: \$100 application fee only

**Discharge of Caveat (Full or Partial)**

- Full: \$75
- Partial: \$75

**Certificate of Local Authority (Condominium) Fee**

\_\_\_\_\_ (# units) x \$40 per unit = \$ \_\_\_\_\_

**Office Use Only**

- Registered with Development Department
- Invoiced for Agreement (OR Paid in Full with Application Fee)
- Title Registration Confirmed by Development
- Tax Roll File (Scanned and Filed)

*The personal information provided in this application is collected in accordance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected will be used for Encroachment Agreements, discharging Caveats, or Condo Certificates. The information in this application may be available to the public upon request. If you have any questions about the collection or use of your personal information, please contact the Municipality's FOIP Coordinator at 403-562-8833.*