

MUNICIPALITY OF CROWSNEST PASS
BYLAW NO. 1181, 2024
Fees, Rates and Charges Bylaw

BEING a Bylaw of the Municipality of the Crownsnest Pass, in the Province of Alberta, to identify general fees, rates and charges for Administrative Fees, Planning and Development Fees, Safety Codes Permit Fees, Protective Services Fees, Utility Rates, Community Services Fees and Pass Powderkeg Fees.

WHEREAS the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000 and any amendments thereto, Council may pass bylaws for Municipal purposes respecting services provided by the Municipality;

AND WHEREAS the Act provides for the establishment of fees, rates, and charges for those services;

NOW THEREFORE the Council of the Municipality of Crownsnest Pass, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. Short Title and General

- 1.1 This Bylaw may be cited as The Fees, Rates and Charges Bylaw. Where the terms of this Bylaw conflict with the provisions of any other Bylaw of the Municipality of Crownsnest Pass, this Bylaw shall prevail.
- 1.2 That the Fees, Rates and Charges as identified in the attached Schedule A, B, C, D, E, F, G and H represent the fees, rates, and charges applicable to general Municipal services provided by the Municipality of Crownsnest Pass.

2. Definitions

2.1 In this Bylaw:

- (a) "Officer" shall mean any member of the Royal Canadian Mounted Police, a Community Peace Officer or a Bylaw Enforcement Officer or appointed pursuant to Bylaw 1056, 2020 as appointed by the resolution of Council;
- (b) "Provincial Court" means the Provincial Court of Alberta;
- (c) "Provincial Offences Procedure Act" shall mean the Provincial Offences Procedure Act, being Chapter P-34 of the Statutes of Alberta, 2000 as amended;
- (d) "Violation Ticket" shall have the meaning ascribed to it in the Provincial Offences Procedure Act;
- (e) "Emergency" shall mean an unexpected, unplanned situation that requires immediate attention.

3. Enforcement and penalty provisions

- 3.1 The Officer shall keep an up-to-date record of all complaints, notices, and reports and a similar record of the disposition, therefore.
- 3.2 The Officer may issue a violation ticket to any person alleged to have committed a breach of this bylaw which shall state the complaint and the specified penalty as described within this bylaw and the date, time, and place at which the defendant is to appear to answer the summons.
- 3.3 Where there is a specified penalty, fee or fine listed for an offence in Schedules A, B, C, D, E, F, G or H, to this Bylaw, that amount is the specified for the offence.
- 3.4 Voluntary payment of the violation ticket in accordance with terms of the violation ticket shall be accepted by the Municipality of Crowsnest Pass as a plea of guilty in accordance with Section 25 of the Provincial Offences Procedure Act.
- 3.5 A bylaw tag shall be deemed to be sufficiently served in any prosecution:
 - (a) If served personally on the accused;
 - (b) If mailed by registered post to the last known address of the accused person;
 - (c) If left at the accused's usual place of abode or with another resident thereof who appears to be at least 16 years of age;
 - (d) Where the accused is an association, partnership, or corporation, if mailed by registered post to the last known office address or registered office address or if left with a person who appears to be at least 16 years of age and is employed by or is an officer of the association, partnership or corporation.
- 3.6 This section shall not prevent any Officer from issuing a violation ticket requiring the court appearance of the defendant, pursuant to the provisions of the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34, or from laying an information instead of issuing a violation ticket.
- 3.7 Nothing in Sections 3.5(c) and 3.5(d) of this bylaw shall prevent any person or owner from defending a charge of committing a breach of this bylaw.
- 3.8 Any person or owner who commits a breach of any of the provisions of this bylaw shall be liable to the fines as set forth within this bylaw.

4. Severability

- 4.1 Each Section of the Bylaw shall be read and construed as being separate and severable from each other Section. Furthermore, should any Section or Part of this Bylaw be found to have been improperly enacted for any reason, that such Section or Part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.


5. Effective date


- 5.1 That Bylaw No. 1181, 2024 comes into full force and effect upon the third and final reading thereof excluding the fees described in Schedule E.
- 5.2 That all fees described in Schedule E come into full force and effect on July 1, 2024.
- 5.3 That Bylaw No. 991, 2017, and Bylaw No. 1045, 2020 be amended to include Bylaw No. 1181, 2024 Schedule "D".
- 5.4 That Bylaw No. 560, 2001, Bylaw No. 561, 2001, Bylaw No. 863, 2013, be amended to include Bylaw No. 1181, 2024 Schedule "E".
- 5.5 That Bylaw No. 1082, 2021, and Bylaw No. 622, 2004 be amended to include Bylaw No. 1181, 2024 Schedule "F".
- 5.6 That Bylaw No. 1140, 2023 and amendments thereto be repealed.


READ a **first** time in council this 9th day of April 2024.

READ a **second** time in council this 23rd day of April 2024.

READ a **third and final** time in council this 23rd day of April 2024.


Blair Painter
Mayor


Patrick Thomas
Chief Administrative Officer



Contents

Schedule “A” – Administrative Fee Schedule 6

- Business Licenses..... 6
- Municipal Documentation and Clerical Services..... 7
- Maps/Pins/Flags 7
- Community Handbook Advertising 7
- Taxation and Assessment..... 7
- Land Sales..... 8
- Administrative Surcharge and Service Contracts 8
- Rental/Lease Rates for Municipal Lands 8

Schedule “B” – Planning and Development Fee Schedule 9

Schedule “C” – Safety Codes Permit Fees..... 14

- Gas Permit Fees..... 14
- Plumbing and Private Sewage Disposal Systems Permit Fee 15
- Electrical Permit Fees – New Construction 16
- Building Permit Fees - the minimum permit fee in all cases shall be \$250.00 18
- Miscellaneous – All Safety Codes Discipline Permit Fees Except as Specified Below 20

Schedule “D” – Protective Services Fee Schedule 22

- Animal Control Fee Schedule 22
- Environmental Services Fee Schedule..... 22
- Community Standards Bylaw Fines and Penalties 23
- Cannabis Consumption – Bylaw 1022, 2019 23
- Fire Extinguisher Services..... 24
- Fire Rescue Service Fees..... 24
- Fire Prevention 24
- Permits 24
- Open Burning 24
- Public Education Training..... 24
- False Alarms (Related to Malfunctioning Fire Safety Installation or Other Safety Device) 24
- Emergency Response 25
- Fire Apparatus Rates 25

Schedule “E” – Utility Rate Schedule 26

Water, Wastewater, Solid Waste and Recycling Tariffs..... 26

Schedule “F” – Operations Fee Schedule..... 29

Ad Hoc Service Charges/Fees and Fines to be Invoiced as Incurred..... 29
Cemetery Fees..... 30
Administrative Surcharge and Service Contracts 30
Transportation and Operations..... 31
Schedule “G” – Community Services Fee Schedule 32
Schedule “H” – Pass Powderkeg & Crowsnest Pass Community Pool Fee Schedule 36

Schedule “A” – Administrative Fee Schedule

Business Licenses	
General – Local Business (including Tourist Home in a commercial property)	\$125.00 per annum
General – Local Business – Alberta Southwest Regional Alliance (as an addition to the General – Local Business fee)	\$80.00 per annum
General - Non-Resident Business	\$360.00 per annum
Home Occupation – Category 1	\$125.00 per annum
Home Occupation – Category 2	\$250.00 per annum
Short-Term Rental/Bed & Breakfast	\$500.00 per annum
<ul style="list-style-type: none"> • Tourist Home in residential taxed property (for Tourist Home in commercial property – see General – Local Business). • Residentially taxed property operating as a commercial business without residential occupancy. 	Current property assessment x 0.00646
Non-payment penalty after Jan 31	0%
Operating or advertising a business without a license - First offence	Double License fee
Operating or advertising a business without a license- Subsequent Offences	Double previous fine up to \$10,000
Transfer of License	\$25.00
Replacement of License Certificate	\$25.00
<p>The above Business License Fees are due and payable by January 31st of each year. The fee payable for those Business License issued between the 1st day of January and the 30th day of September shall be the license fee for the full year and for those issued after September 30th the Business License fee shall be one half (1/2) of the license fee for the full year.</p> <p>Special trades that are not available or represented by the community and hired by the Municipality as a contractor may be exempt from a business license for a one-time job</p>	
Day Rate (maximum 2 consecutive days) – Resident	\$50.00 per day
Day Rate (maximum 3 consecutive days) – Non-Resident	\$100.00 per day
Hawkers/Peddlers/Mobile Vendors/Pushcart Vendors – Resident	\$125.00
Hawkers/Peddlers/Mobile Vendors/Pushcart Vendors – Non-Resident	\$375.00
Craft Sales and Garage Sales (maximum of 4 per year with a duration of 2 consecutive days per event)	Exempt

Municipal Documentation and Clerical Services		
<i>Cash Receipting</i>		
Returned Cheque, AFT and EFT	\$35.00	
<i>Freedom of Information and Protection of Privacy (FOIP) Act</i>		
Freedom of Information and Protection of Privacy Fees & Charges	As per the current Freedom of Information and Protection of Privacy Act, AR 186/2008	
Electronic Recording of Council Meeting	\$25.00	
<i>Photocopying/Faxing</i>		
Photocopy/Printing (single sheet)	\$0.60	
Fax (minimum - cover sheet & 1st page)	\$2.50	
Fax (second and subsequent sheets)	\$0.60	
<i>Maps/Pins/Flags</i>		
Maps - Ownership	\$12.00	
Maps - Municipal Road Map	\$5.00	
Municipal Flag	\$140.00	
Alberta Flag	\$80.00	
Canada Flag	\$60.00	
Municipal Pin (Metal)	\$2.50	
<i>Community Handbook Advertising</i>		
	Not-For Profit	For-Profit
Back Cover	\$1,000.00	\$2,000.00
Full Page	\$400.00	\$800.00
½ page ad	\$200.00	\$400.00
¼ page ad	\$100.00	\$200.00
Business Card	\$75.00	\$150.00
Multiple Pages 6+	\$175.00/page	N/A

Taxation and Assessment	
Tax Certificates	\$30.00
Tax Searches	\$20.00
Assessment Appeal fee - properties with residential mill rates	\$50.00 - GST exempt
Assessment Appeal fee non-residential assessed value up to \$999,999	\$150.00 - GST exempt
Assessment Appeal fee non-residential assessed value over \$1,000,000	\$250.00 - GST exempt
Notifications - Land Titles	\$25.00 - GST exempt

Land Sales	
Land Sale Application Fee	\$250.00 (non-refundable)
Land Sale Price	Subject to individual lot sold
Administrative Surcharge and Service Contracts	
An administrative surcharge will be levied when the Municipality invoices for service performed by staff or a contractor. Excludes wage reimbursements from third parties such as WCB and Union.	15% of contract/invoice
Rental/Lease Rates for Municipal Lands	
Pasture Rates	\$1.00 per day per animal unit (minimum of 2) plus applicable taxes on land
Serviced Residential Lot Rental	\$200.00 per month per residential site plus applicable taxes on land

Schedule “B” – Planning and Development Fee Schedule
 Development Permit Fees and Penalties

Fee Schedule (Note: some uses / developments may be exempted from the requirement to obtain a development permit – inquire with a Development Officer)	Fee
Base Fee – All Development Permits (per application)	\$75
Additional Fee for Permitted Buildings and Uses	
Accessory Buildings and Uses , including sign, shed, garage, shipping container, exploratory excavation / filling, private utility, stockpiling, and any other buildings and uses that the Development Officer determines to be a permitted “Accessory Building or Use” as defined in the Land Use Bylaw (Note: a secondary suite is not an accessory use, even though it may be located in an accessory building).	+\$25
All other permitted buildings and uses , including secondary suite, temporary development permit and demolition that is part of the new development proposed in the DP	+\$175
Variance for a permitted building and use Decision by the Development Officer	+\$100
Decision by the Municipal Planning Commission	+\$200
Additional Fee for Discretionary Buildings and Uses	
Accessory Buildings and Uses , including sign, shed, garage, shipping container, private utility, and any other buildings and uses that the Development Officer determines to be a discretionary “Accessory Building or Use” as defined in the Land Use Bylaw (Note: a secondary suite is not an accessory use, even though it may be located in an accessory building).	+\$200
All other discretionary buildings and uses , including Secondary Suite, Home Occupation Class 2, Tourist Home, Short-Term Rental/Bed & Breakfast, including secondary suite, temporary development permit and demolition that is part of the new development proposed in the DP	+\$375
Variance for a discretionary building and use	+\$0
Additional Fee for Demolition that is not part of a new construction project	+\$25
Revision of an Issued Development Permit for reasons other than clerical corrections	50% of the original regular fee provided that the revision is made prior to the expiry date of the original DP. A revision made after the expiry date shall require a new full application fee.
Extension of the Validity of an Issued Development Permit	35% of the original regular fee provided that the extension request is made prior to the expiry date. An extension request made after the expiry date shall require a new full application fee.

<p>Penalty Fee for Starting a Use or Development Without the Benefit of or Contrary to a Development Permit</p> <p>Where a development permit application review identifies that:</p> <ul style="list-style-type: none"> (a) a development or use (including a change of use) has commenced prior to a development permit being applied for, or (b) a development has been undertaken in contravention of or contrary to a site plan, including a variance to the established minimum standards, that was approved as part of a previous development permit or a condition of that development permit, and / or in contravention of or contrary to the development standards established in the Land Use Bylaw, <p>the penalty fee shall be five times (5x) the total amount listed in this schedule including all fees applicable, including the base fee, variance fee, or development type specific fee(s), and is a penalty fee in addition to the regular fee.</p>	<p>Penalty fee shall be five times the regular fee and shall be a penalty fee in addition to the regular fee (e.g. \$100 regular fee plus a 5x penalty fee of \$500 = \$600 total fee)</p>
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NOTES

- (a) Upon review of the application the Development Officer will determine the full application fee and advise the applicant of the same prior to the expiry of the 20-day review period pursuant to the Municipal Government Act. A development permit application shall be deemed to be incomplete and shall not be processed until the full application fee is paid or arrangements have been made with the Development Officer for payment prior to the issuance of the development permit.
- (b) Development Permit application fees are non-refundable.
- (c) Whenever an application is received for a building or use for which a fee is not listed in this schedule, the amount of the fee shall be determined by the Development Officer and shall be consistent with those fees listed herein for similar developments.
- (d) Pursuant to the Land Use Bylaw, the Development Officer may require an application for a Permitted Use be brought before the Municipal Planning Commission for reasons other than the issuance of a variance, in which case the application fee shall continue to be determined as a Permitted use.
- (e) Some developments and uses are exempt from the requirement to obtain a development permit as per the Land Use Bylaw – inquire with a Development Officer.

Other Planning and Development Fees

Description	Fee
Application for Area Structure Plan or Outline Plan (not including 3 rd party review)	\$3,000.00
Third-Party Professional Review (all technical studies submitted in support of an area structure plan, subdivision or major development will be reviewed by the municipality’s approved professional as applicable, e.g., engineer, biologist, lawyer, etc.)	Industry standard hourly rates + 10%

Internal professional review by municipal employees holding a professional designation, e.g., P.Eng. or RPP (Registered Professional Planner)	\$150 per hour per professional designation determined to be applicable (complex applications may be charged a flat rate as may be deemed applicable depending on the complexity of an application)
Application for Land Use Bylaw Amendment	
LUB Text Amendments/Re-zoning/Map amendment(s)	\$850
Application for Statutory Plan Amendment (MDP, ASP)	\$850
Compliance Letter	
New	\$100
Revision (within 6 months)	\$25
Occupancy and Completion Certificate relative to new construction, relocation, partial demolition, alteration, or a change in occupancy classification	No charge \$500 penalty
<ul style="list-style-type: none"> • Applied for prior to taking occupancy • Applied for after having taken occupancy 	
Application for Encroachment Agreement (for preparation of the agreement and for Third Party Encroachment Applications prepared and registered by applicant's lawyer)	\$100
Encroachment Agreement Fee	
<ul style="list-style-type: none"> • When the agreement is registered to Land Titles by the applicant's lawyer • When the agreement is registered to Land Titles by the Municipality 	\$100 \$200
Encroachment Agreement Annual Lease Fee, the amount which shall be based on the nature, condition, extent and expected duration of the encroaching improvement, and in the sole discretion of the Chief Administrative Officer or their designate:	
<ul style="list-style-type: none"> • Minor encroachment (e.g. fence, fence post, moveable shed) 	\$50 to \$300 annually
<ul style="list-style-type: none"> • Major encroachment established prior to December 31, 1990 (e.g. residence, garage, including eaves) 	\$100 annually
<ul style="list-style-type: none"> • Major encroachment established after December 31, 1990 (e.g. residence, garage, including eaves) 	\$300 to \$750 annually
Development Agreement	
<ul style="list-style-type: none"> • (not including 3rd party professional review) 	\$1,500
Road Closure / Lane Closure / Municipal Reserve Closure (Does not include LUB amendment fee, or survey costs. Applicant is charged survey costs + 10% where municipality directly pays for survey)	\$1,000
Request to convene a special meeting of the Municipal Planning Commission	\$600
Appeal to Subdivision and Development Appeal Board	\$400

• Subdivision	Contact ORRSC
Certificate of Local Authority (Condominium) fee	\$40 per unit created
Historic Resource Designation	\$0
Discharge or Postponement of Caveat (each discharge whether partial or full)	\$75
Title or Registered Document (per document)	\$25
Mobile Vending Permit	\$200
Civic Addressing	\$0 per address
<p>Fines that may be issued by the Community Peace Officer / Bylaw Enforcement Officer upon request by the Development Officer for offences, including a contravention of the Land Use Bylaw, or for non-compliance with a Development Permit or the conditions of a Development Permit, a Stop Order, a decision by the SDAB or a decision by the Court of King's bench (Penalties and Fines in the Land Use Bylaw and relevant sections of the Municipal Government Act).</p> <p>A person who is fined for a contravention or non-compliance may pay the fine to avoid prosecution.</p> <p>A fine that is not paid is an amount owing to the Municipality.</p>	<ul style="list-style-type: none"> • \$250 for contravening any provision of the Land Use Bylaw or a DP or a condition of a DP. • \$500 for the first citation of non-compliance with or contravention of a Stop Order deadline or SDAB decision deadline or Court of King's bench decision deadline. • \$1,000 per second and subsequent citations for every week that the non-compliance or contravention continues after the expiry of a Stop Order deadline or SDAB decision deadline or a Court of King's bench decision deadline... <p>Maximum fine for each offence - \$10,000 or imprisonment for not more than one year, or both.</p>
<p>Fines issued by the Community Peace Officer / Bylaw Enforcement Officer upon request by the Development Officer for contravening or not complying with an Order to Address an Emergency or an Order to Remedy Dangers or Unsightly Property.</p>	<ul style="list-style-type: none"> • Minimum fine - \$300 <p>Maximum fine - \$10,000 or imprisonment for not more than one year, or both.</p>

Performance Security Deposits

Deposit Required (refundable):

To cover for possible damage to municipal infrastructure in connection with construction activity, the relocation of a building or demolition; and / or

To encourage completion of development permit conditions and compliance with associated deadlines, the Development Authority shall add a condition for a performance security deposit for the types of development permits listed in the Table below, and the development permit shall not be issued (released) and shall be of no effect until the security deposit has been paid. The performance security deposit is refundable upon completion of the condition / compliance with a deadline to the Development Officer's reasonable satisfaction.

Forfeiture of Security Deposit:

Under the circumstances described in the Table below, the performance security deposit shall be forfeited to the Municipality as a penalty for non-completion / non-compliance by the landowner / applicant, and unless stated below, the Municipality shall not have an obligation to apply the forfeited amount towards achieving completion / compliance.

Relocation of a building or other construction activity	\$5,000, which shall be forfeited and applied towards the actual cost of repairs in the event that there is damage to municipal infrastructure, the balance for which the landowner shall be invoiced.
Building Demolition or other construction activity (when related to the use of heavy equipment on residential streets)	Up to \$20,000 dependent on the scope of the project, which shall be forfeited and applied towards the actual cost of repairs in the event that there is damage to municipal infrastructure, the balance for which the landowner shall be invoiced.
Accessory Building prior to Principal Building	\$5,000, which shall be forfeited as a penalty if the Principal Building construction is not completed within three (3) years from the date of the Accessory Building Development Permit issuance.
Development Permit Conditions, Development Completion, Deadline Compliance, Temporary Development Permit, and "Other", at the discretion of the Development Authority	Up to \$50,000, which shall be forfeited as a penalty when conditions are not satisfied or development is not completed or deadlines are not met.

Schedule “C” – Safety Codes Permit Fees

Gas Permit Fees

PLEASE NOTE: A gas permit for Multi-Family Residential** and for Non-Residential work can only be applied for by a journeyman plumber.

** Multi-Family Residential starts at Duplex and Semi-detached Dwelling.

Single-Family Residential**, including Accessory Building, and Appliance Replacement		
Number of Outlets	Permit Fee	SCC Levy
1-5	\$ 190.00	\$ 7.60
6-10	\$250.00	\$10.00
11-15	\$310.00	\$12.40
16-20	\$375.00	\$15.00
21-25	\$410.00	\$16.40
Over 25 - \$410.00 + \$10 per additional Outlet over 25, plus SCC Levy		

Multi-Family Residential** and Non-Residential, including Accessory Building, and Appliance Replacement		
Number of BTUs	Permit Fee	SCC Levy
0 to 100,000	\$ 130.00	\$ 5.20
100,001 to 200,000	\$ 165.00	\$ 6.60
200,001 to 400,000	\$ 205.00	\$ 8.20
400,001 to 1,000,000	\$ 335.00	\$ 13.40
1,000,000 to 2,000,000	\$385.00	\$15.40
Over 2,000,000 - \$ 385.00 plus \$7.00 per additional 100,000 BTUs (or portion of), plus SCC Levy		

Miscellaneous Gas Fees		
Description	Permit Fee	SCC Levy
Temporary Service / Heat	\$ 160.00	\$ 6.40
Service Connection or Re-connection	\$ 160.00	\$ 6.40
Alteration of Gas Line	\$ 160.00	\$ 6.40
Air Test	\$ 160.00	\$ 6.40
Annual Permit – contractor or institution only	\$500.00	\$ 20.00
Propane cylinder refill center / station	\$ 285.00	\$ 11.40
Propane tank set (excluding connections to appliances)	\$ 160.00	\$ 6.40
Propane tank set (including connections to appliances)	\$ 160.00 plus \$ 15.00 per appliance connection	\$ 6.40 plus \$ 0.60 per appliance connection

The Safety Codes Council Levy shall be added to each permit based on 4% of the permit amount with a minimum SCC Levy of \$4.50 and a maximum SCC Levy of \$560.00.

Plumbing and Private Sewage Disposal Systems Permit Fee

PLEASE NOTE: A plumbing and PSDS permit for Multi-Family Residential** and for Non-Residential work can only be applied for by a journeyman plumber.

** Multi-Family Residential starts at Duplex and Semi-detached Dwelling.

Plumbing Permit Fees - All Building Types (all Residential, Non-Residential, and Accessory Buildings) Including Ready-to-Move (RTM), Modular Home, Moved-In Dwelling, or Moved-In Building on a Basement or Crawlspace (but not on blocks or piles)		
Number of Fixtures / Drops	Permit Fee	SCC Levy
1-5	\$ 165.00	\$ 6.60
6-10	\$ 215.00	\$ 8.60
11-20	\$ 290.00	\$ 11.60
Over 20 - \$ 290.00 plus \$5.00 per additional fixture plus SCC Levy		
Service Connection or Reconnection	\$165.00	\$6.60
Annual Permit (Institutions)	\$500.00	\$20.00

Plumbing Permit Fees – Ready-to-Move (RTM), Modular Home, Moved-In Dwelling or Moved-In Building on blocks or piles (but no Basement or Crawlspace)		
Description	Permit Fee	SCC Levy
Ready-to-Move (RTM), Modular Home, Moved-In Dwelling or Moved-In Building on blocks or piles	\$ 165.00	\$ 6.60

Private Sewage Disposal System Fees		
Description	Permit Fee	SCC Levy
Field Mound Open Discharge Treatment Plant Lagoon	\$500.00	\$20.00
Septic Tank / Holding Tank	\$ 300.00	\$ 12.00

The Safety Codes Council Levy shall be added to each permit based on 4% of the permit amount with a minimum SCC Levy of \$4.50 and a maximum SCC Levy of \$560.00.

Electrical Permit Fees

PLEASE NOTE: An electrical permit may only be issued to either a Master Electrician within their scope of certification or to an owner who resides or intends to reside in a single-family residential dwelling where the electrical system serves that dwelling.

**** Multi-Family Residential starts at Duplex and Semi-detached Dwelling.**

Homeowner’s Electrical Permit: A homeowner can only apply for a Homeowner’s Electrical Permit for the Single-Family Residence that they own and reside in or intend to reside in – i.e. they cannot apply for a permit for a property that they own but which is occupied by a tenant – an electrical contractor must apply for the permit. A homeowner who renovates properties for resale while not residing in that house, also cannot apply for a Homeowner’s Electrical Permit – it must be a contractor.

For permit fee calculation, use the table below first – if not applicable, use the second table below.

Electrical – Miscellaneous – All Residential and Non-Residential, including Addition, Renovation, Accessory Building, Minor Work, Basement		
Description	Permit Fee	SCC Levy
Service Connection or Reconnection [hot tub, A/C unit, Ready-to-Move Dwelling (RTM), Modular Home, Moved-In Dwelling, Moved-In Building]	\$ 160.00	\$ 6.40
Panel or Service Upgrade	\$ 160.00	\$. 6.40
Temporary Service / Power	\$ 160.00	\$ 6.40
Underground Power	\$ 160.00	\$ 6.40
Sign – Electrical Connection	\$ 160.00	\$ 6.40
Annual Permit (Contractor or Institution)	\$ 500.00	20.00
Alternative Energy Connection (roof mounted solar panel)	Up to 1,000 Watt - \$225.00	\$9.00
	Over 1,000 Watt - \$0.83 per 1,000 W	4% of permit fee

For permit fee calculation, use the previous table above first – if not applicable, use the second table below.

For a project valued at \$10,000 or more, plans are required for a complete application.

Project Cost for a Homeowner’s Electrical Permit - to determine the project cost / value for a Homeowner’s Electrical Permit, use this calculation formula: Project Value = Cost of Materials Estimated by Homeowner x 2.

**** Multi-Family Residential starts at Duplex and Semi-detached Dwelling.**

Value of Materials and Labour	Single-Family** Residential (including Addition and Accessory Building)	SCC Levy	Multi-Family Residential** and Non-Residential (including Addition and Accessory Building)	SCC Levy
0-1,000	\$140.00	\$5.60	\$175.00	\$7.00
1,001-2,500	\$170.00	\$6.80	\$215.00	\$8.60
2,501-5,000	\$225.00	\$9.00	\$285.00	\$11.40
5,001-10,000	\$310.00	\$12.40	\$390.00	\$15.60
10,001-15,000	\$385.00	\$15.40	\$485.00	\$19.40
15,001-20,000	\$455.00	\$18.20	\$570.00	\$22.80
20,001-30,000	\$580.00	\$23.20	\$725.00	\$29.00
30,001-40,000	\$715.00	\$28.60	\$895.00	\$35.80
40,001-50,000	\$845.00	\$33.80	\$1,060.00	\$42.40
50,001-75,000	\$1,000.00	\$40.00	\$1,250.00	\$50.00
75,001-100,000	\$1,155.00	\$46.20	\$1,445.00	\$57.80
100,001-125,000	\$1,290.00	\$51.60	\$1,615.00	\$64.60
125,001-150,000	\$1,425.00	\$57.00	\$1,785.00	\$71.40
150,001-200,000	\$1,700.00	\$68.00	\$2,125.00	\$85.00
200,001-250,000	\$1,835.00	\$73.40	\$2,295.00	\$91.80
250,001-300,000	\$1,995.00	\$79.80	\$2,495.00	\$99.80
300,001-400,000	\$2,315.00	\$92.60	\$2,895.00	\$115.80
400,001-500,000	\$2,610.00	\$104.40	\$3,266.00	\$130.64
Over 500,000	\$2,610.00 + \$5 / additional \$1,000 + SCC Levy		\$3,266.00 + \$6.25 / additional \$1,000 + SCC Levy	

The Safety Codes Council Levy shall be added to each permit based on 4% of the permit amount with a minimum SCC Levy of \$4.50 and a maximum SCC Levy of \$560.00.

Building Permit Fees

Residential and Non-Residential Buildings, including Accessory Building	
Description	Permit Fee plus SCC Levy
<p>Note Minimum Fee: when the fee calculation based on square footage or on construction value* is less than \$250, the minimum fee shall be \$250.</p>	
<p>Single-Family Residential (** “Multi-Family” starts at Duplex and Semi-detached Dwelling)</p> <ul style="list-style-type: none"> New Construction [excluding Ready-to-Move (RTM), Modular Home, Moved-in Dwelling, Moved-in Building] 	\$ 6.50 per \$ 1,000 of project value* plus SCC Levy
<p>Single-Family Residential (** “Multi-Family” starts at Duplex and Semi-detached Dwelling)</p> <ul style="list-style-type: none"> Ready-to-Move (RTM), Modular Home, Moved-In Dwelling, Moved-In Building - no basement or crawlspace – on pilings or blocks. 	\$ 0.40 per square foot plus SCC Levy
<p>Single-Family Residential (** “Multi-Family” starts at Duplex and Semi-detached Dwelling)</p> <ul style="list-style-type: none"> Ready-to-Move (RTM), Modular Home, Moved-In Dwelling, Moved-In Building – placed on a basement or crawlspace. 	\$ 0.45 per square foot plus SCC Levy
<p>Multi-Family Residential (** “Multi-Family” starts at Duplex and Semi-detached Dwelling)</p> <p>and</p> <p>Non-Residential:</p> <ul style="list-style-type: none"> Public Institution Commercial Industrial Change of Occupancy 	\$7.00 / \$1000 of project value* plus SCC Levy
<p>Accessory Building 108 ft² (10m²) or larger – Residential and Non-Residential (e.g. Shop, Garage, Storage Building)</p>	\$ 6.50 per \$ 1,000 of project value* plus SCC Levy
<p>Geothermal Heating</p>	\$ 8.50 per \$ 1,000 of project value* for the geothermal system only, plus SCC Levy

Addition – all building types Interior Alteration – all building types Interior Renovation – all building types Secondary Suite	\$ 0.40 per square foot plus SCC Levy
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Building Permit Fees – Miscellaneous - All Residential (including Accessory Building) and Non-Residential (including Accessory Building)	
Description	Permit Fee plus SCC Levy
Wood Burning Stove / Solid Fuel Appliance Hot Tub / Swimming Pool Demolition Temporary Structure	\$225.00 plus SCC Levy
Deck Retaining Wall	\$ 150.00 plus SCC Levy
Hydronic Heating	Residential: \$ 150.00 plus SCC Levy Non-Residential: \$ 250.00 plus SCC Levy
Fire Alarm/Sprinkler System/Fire Suppression System	\$ 350.00 plus SCC Levy
For Geothermal Heating installation, see the previous table.	

* Project Value / Construction Value shall be determined by the Alberta Safety Codes Authority’s “Value Calculator”.

** Multi-Family Residential starts at Duplex and Semi-detached Dwelling.

The Safety Codes Council Levy shall be added to each permit based on 4% of the permit amount with a minimum SCC Levy of \$4.50 and a maximum SCC Levy of \$560.00

Miscellaneous – All Safety Codes Discipline Permit Fees (except as specified below)		
Description	Discipline	Fee plus SCC Levy, or Penalty Amount
Penalty Fee for Work Commenced Prior to Permit Issuance	All	<p>First Offence – A penalty fee that is double the regular Permit Fee (or a minimum of \$250) for the work started without a permit, and further, double the regular Permit Fee for all additional permits required for the project. The penalty fee is in addition to the regular fee, but the SCC Levy is calculated only on the regular fee.</p> <p>Example: \$100 regular fee + \$4.00 SCC Levy + minimum penalty fee of \$250 = \$354.00.</p> <p>Example: \$600 regular fee plus \$24 SCC Levy + double penalty fee of \$1,200 = \$1,824.00.</p> <p>Subsequent Offences – Triple the regular permit fee as above, with the SCC Levy calculated on the regular fee only.</p> <p>The penalty fee is calculated on the regular Permit Fee EXCLUDING the SCC Levy.</p>
Extra Inspection (Requested / No Access / Work Not Ready)	All	\$125.00 per hour (minimum of 2 hours) plus SCC Levy
Penalty Fee for Occupying a building prior to a final inspection by a Safety Codes Officer	All	<p>First occurrence: \$400.00</p> <p>Second and each subsequent occurrence: \$1,000.00 (for the same owner, contractor or agent in the same calendar year)</p> <p>The SCC Levy is not charged on a penalty fee.</p>
Occupancy and Compliance Certificate – see Schedule B Other Planning & Development Fees		
Penalty Fee for Continuing to work after a stop work order notice is posted	All	<p>First occurrence: \$500.00</p> <p>Second and each subsequent occurrence: \$1,000.00 (for the same owner, contractor or agent in the same calendar year)</p> <p>The SCC Levy is not charged on a penalty fee.</p>
Renewal / Extension of Permit	Gas, Plumbing, Electrical, PSDS	<p>Renewal / Extension request received prior to the permit expiry date:</p> <ul style="list-style-type: none"> For each one-year extension, the fee is one quarter of the original permit fee, with a minimum of \$100.00, plus the SCC Levy.

<p>Renewal / Extension of Permit</p>	<p>Building Only</p>	<p>Renewal / Extension request received prior to the permit expiry date:</p> <ul style="list-style-type: none"> • BP fees (except Miscellaneous – see second bullet for Miscellaneous) - for each one-year extension, the fee is one quarter of the original permit fee, with a minimum of \$250.00, plus the SCC Levy. • Miscellaneous BP fees - for each one-year extension, the fee is the same as the original permit fee, plus the SCC Levy.
<p>Amended Plans Review or Scope Change / Document Re-Examination</p>	<p>All</p>	<p>Residential: \$125.00 per hour (minimum of 2 hours) plus the SCC Levy; Non-Residential: \$250.00 per hour (minimum of 2 hours) plus the SCC Levy</p>
<p>Refund of Permit Fee</p>	<p>All</p>	<p>As per the Safety Codes Permit Bylaw a Permit Issuer or Safety Codes Officer may authorize a refund of the permit fee minus 50% which shall be retained by the Municipality, subject to a minimum of \$100 and a maximum of \$1,000 being retained, and further subject to the permit being cancelled before work has started.</p> <p>The Safety Codes Council Levy portion of the fee is non-refundable.</p> <p>If the permit has been revoked, expired, work has commenced or an extension has been granted, no refund will be made.</p>
<p>Variance Application Review</p>	<p>All</p>	<p>\$125 per hour (minimum of two hours) plus the SCC Levy.</p>

Schedule “D” – Protective Services Fee Schedule

Animal Control Fee Schedule	
Description	Fee
Annual dog license (tag) - spayed or neutered	\$ 25.00
Annual dog license (tag) - not spayed or neutered	\$ 50.00
Three-year dog license (tag) - spayed or neutered	\$ 60.00
Three-year dog license (tag) - not spayed or neutered	\$ 120.00
Lifetime dog license (tag) - spayed or neutered	\$ 100.00
Lifetime dog license (tag) - not spayed or neutered	\$ 200.00
Lifetime cat license (tag)	\$ 25.00
Replacement Tag	\$ 5.00
Annual residential kennel license - 3 dogs	\$ 40.00
Annual vicious animal license	\$ 1,500.00
Vicious animal sign	\$ 10.00
Seeing Eye Dog or Working Dog owned for the purpose of assisting disabled person	Exempt
Impoundment Fee	\$ 15.00
Veterinarian Costs	As Incurred
Care and Sustenance per day	\$ 7.50 per day
Trap Deposit (possession, maximum of seven days)	\$ 100.00
Trap Rental (possession, maximum of seven days)	\$ 10.00 per trap
<i>Additional general penalties and costs as per the Animal Control Bylaw 991, 2017</i>	

Environmental Services Fee Schedule	
Description	Fee
Backpack Herbicide Sprayer Deposit (possession maximum 7 days)	\$ 100.00
Backpack Herbicide Sprayer Rental (no product, possession maximum 7 days)	\$ 10.00
Backpack Herbicide Sprayer Rental + 10L Mixed Dicamba, 2,4-D Product	\$ 20.00
Herbicide Refill of 10L Mixed Dicamba, 2,4-D Product	\$ 10.00

Community Standards Bylaw Fines and Penalties		
Description	Specified Penalty	2nd and Subsequent
Improper or inadequate addressing	\$ 150.00	\$ 300.00
Nuisance on property	\$ 300.00	\$ 600.00
Failure to keep property in a reasonable state of repair	\$ 300.00	\$ 600.00
Unauthorized disposal at charity collection site	\$ 250.00	\$ 500.00
Scavenging from a charity collection	\$ 100.00	\$ 200.00
Make prohibited noise	\$ 250.00	\$ 500.00
Prohibited water flow	\$ 250.00	\$ 500.00
Prohibited outdoor lighting	\$ 250.00	\$ 500.00
Distributing placards and posters improperly	\$ 100.00	\$ 200.00
Prohibited use of compost site	\$ 300.00	\$ 600.00
Improper placement of compost site	\$ 250.00	\$ 500.00
Improper outdoor storage of building materials	\$ 250.00	\$ 500.00
Improper recreational vehicle parking/storage	\$ 250.00	\$ 500.00
Graffiti	\$ 300.00	\$ 600.00
Failure to remove graffiti	\$ 250.00	\$ 500.00
Improper blocking of unoccupied building	\$ 1000.00	\$ 2,000.00
Failure to clear walks and driveway	\$ 250.00	\$ 500.00
Failure to properly secure appliances	\$ 500.00	\$ 1000.00
Improper storage of appliances	\$ 250.00	\$ 500.00
Litter	\$ 250.00	\$ 500.00
Failure to secure/reduce wildlife attractants	\$ 250.00	\$ 1,000.00
Panhandling	\$ 150.00	\$ 300.00
Fighting or public disturbance	\$ 250.00	\$ 500.00
Spitting/human waste	\$ 300.00	\$ 600.00
Refusing to allow lawful inspection of Peace Officer	\$ 500.00	\$ 1,000.00

Cannabis Consumption – Bylaw 1022, 2019		
<i>Municipal Tag</i>		
Offense	Section	Fine
Smoke or vape cannabis in public place	4	\$ 100.00
Owner/Operator permit a person to smoke or vape in public place	5	\$ 200.00
Failure to produce medical document	6.2	\$ 100.00
<i>Violation Ticket</i>		
Offense	Section	Fine
Smoke or vape cannabis in public place	4	\$ 250.00
Owner/Operator permit a person to smoke or vape in public place	5	\$ 350.00
Failure to produce medical document	6.2	\$ 250.00

Fire Extinguisher Services					
Size	<u>Annual</u>	<u>Recharge</u>	<u>6 Year Maintenance</u>	<u>Hydro Test</u>	<u>New</u>
2.5 lb.	\$ 13.30	\$ 26.60	\$ 30.60	\$ 50.50	\$ 59.90
5 lb.	\$ 13.30	\$ 38.60	\$ 42.60	\$ 69.20	\$ 86.50
10 lb.	\$ 13.30	\$ 54.50	\$ 59.90	\$ 86.50	\$ 126.40
20 lb.	\$ 18.60	\$ 90.40	\$ 99.80	\$ 126.40	\$ 199.50
30 lb.	\$ 18.60	\$ 113.00	\$ 126.40	\$ 166.30	N/A

	<u>Extinguisher Covers</u>	<u>Wall Mount Brackets</u>	<u>Vehicle Mount Brackets</u>	<u>Pull Pins</u>	<u>Gauges</u>
5 lb.	\$ 19.00	\$ 3.00	\$ 50.00	\$ 2.00 (all sizes)	\$ 15.00 (all sizes)
10 lb.	\$ 22.00	\$ 4.00	\$ 62.00		
20 lb.	\$ 25.00	\$ 6.00	\$ 135.00		

Fire Rescue Service Fees

Fire Prevention	
Annual Code Compliance Inspection	No Charge
1 st Non-Compliance Re-Inspection	No Charge
2 nd Non-Compliance Re-Inspection	\$ 150.00
3 rd Non-Compliance Re-Inspection	\$ 300.00
Home Safety Inspections/Smoke Alarms	No Charge
Occupancy Load Certificates	\$ 50.00
Fire Investigation (per hour OR part thereof plus expenses and third-party costs)	\$ 100.00/hour

Permits	
Fire Permit	No Charge
Fireworks Permit-Consumer	No Charge
Fireworks Permit-Display	\$ 150.00

Open Burning	
Residential Fire Pits – No Permit Required	No Charge

Public Education Training	
Fire Extinguisher Training – Per Person, Minimum Charge of \$150.00	\$ 25.00
Fire Drills	No Charge

False Alarms (Related to Malfunctioning Fire Safety Installation or Other Safety Device)	
1 st Response	No Charge
2 nd Response	No Charge
3 rd Response	\$ 150.00/calendar year
4 th and Subsequent Response	\$ 300.00/calendar year

Emergency Response	
Structure Fire (Insured Loss) – Per Hour to a Maximum of \$ 10,000 plus cost of materials and Third-Party Costs	1 st 2 Hours – No Charge After 2 Hours - \$ 630.00/hour
Motor Vehicle Collision Response (Insured Loss)	\$ 630.00/hour
Hazardous Material Incident Response (apparatus rates plus cost of materials and third-party costs)	See Fire Apparatus Rates
Response to Motor Vehicle Incidents or Fire Response on Provincial Highways	Current Alberta Transportation Rates

Fire Apparatus Rates	
Aerial Ladder/Platform Truck	\$ 700.00/hour
Type VI Wildland Brush Truck	\$ 420.00/hour
Fire Engine	\$ 630.00/hour
Water Tender	\$ 630.00/hour
Heavy Rescue Truck	\$ 630.00/hour
Light Rescue Truck	\$ 420.00/hour
Utility Truck	\$ 185.00/hour
Command Vehicle (per unit)	\$ 185.00/hour
Backcountry Rescue Resources (includes OHV's, sleds, trailers – does not include tow vehicle)	\$ 200.00/hour

*Note 1 – Rates are based on current Alberta Transportation and Alberta Agriculture, Forestry and Rural Economic Development rates where available

**Note 2 – Response to incidents outside municipal boundary are as per signed agreements

Fines for Contravening or Not Complying with the Land Use Bylaw, a Development Permit or condition of, a Stop Order, an Order to Address an Emergency or an Order to Remedy Dangers or Unsightly Property – see Schedule B – Other Planning and Development Fees and Fines

Schedule “E” – Utility Rate Schedule Water, Wastewater, Solid Waste and Recycling Tariffs

Tariffs, service charges, deposits, penalties and fines for water, wastewater, solid waste, and recycling contained in this schedule are to be charged to all persons who use, receive and/or require utility service connections to the Water and/or Wastewater systems and/or access to the Municipal Solid Waste and Recycling Programs of the Municipality of Crowsnest Pass. Utility services are charged as a package.

TENANT ACCOUNTS: Utility accounts and billing/payment arrangements will only be setup with the registered property owner(s) on title.

SEASONAL OPERATIONS: All Class 8 and 9 accounts will be accessed based on the total number of beds/units/rooms on the property regardless of if some are vacant at times. Consideration may be given to seasonal operations.

SUSPENSION OF SERVICES: When or if a contractor become unavailable to supply a service, the fee will be temporarily suspended until the service is resumed.

PENALTIES FOR OVERDUE ACCOUNTS: Utility balances remaining after the due date are subject to a 2% penalty.

MULTI-USE PROPERTIES: In cases where a property has only one shut off valve and is a multi-use, the property owner will be levied at the higher rate, or a combination of rate classes will be used to determine the rate schedule.

Utility rates will decrease 21% for water, and **increase 25.0% for Sewer, 2.0% for Garbage, 2% for Residential Recycling with Commercial Recycling being 2x the Residential rate effective July 1, 2024**, and are effective from **July 1, 2024, through June 30, 2025**, with the exception of the **Senior’s Rate Reduction which will reflect 2022 rates**. All rates are billed monthly, except where noted within the schedule.

Class 1 Residential

Single-Family Residence (includes Duplexes, Manufactured Homes and Secondary Suites)

*One shut-off valve on property

Water Tariff (W1)		Wastewater Tariff (S1)		Solid Waste Tariff (G1)		Recycling Tariff (R)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 36.99	\$ 29.22	\$ 36.99	\$ 46.24	\$ 25.82	\$ 26.34	\$ 3.61	\$ 3.68

Class S Senior’s Rate Reduction - Residential

Single-Family Residence (includes Duplexes, Manufactured Homes and Secondary Suites), Senior’s Rate Reduction Program, *One shut-off valve on property

Water Tariff (WS)		Wastewater Tariff (SS)		Solid Waste Tariff (GS)		Recycling Tariff (RS)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 34.54	\$ 27.26	\$ 34.54	\$ 43.18	\$ 24.81	\$ 25.31	\$3.14	\$3.20

Class 2 Commercial

Banks and Credit Unions, Garages, Clinics <5 Exam Rooms, Libraries, Confectionaries, Offices, Pharmacies, Places of Worship, Exercise Clubs/Fitness Centres, Service Stations, Small Retail Stores, Funeral Homes, Theatres, Lumber Yards, Legions & Meeting Places/Halls, Fast Food Services/Snack Bars, Restaurants (seating capacity <20) *One shut-off valve on property

Water Tariff (W2)		Wastewater Tariff (S2)		Solid Waste Tariff (G2)		Recycling Tariff (R2)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 36.99	\$ 29.22	\$ 36.99	\$ 46.24	N/A	N/A	\$ 3.61	\$ 7.36

Class 3 Commercial

Clinics >5 Exam Rooms, Warehouse, Fabrication, Manufacturing, Machining, Welding Shops, Large Retail Stores (>6,000 Sq. Ft.), Restaurants (seating capacity > 20 <50)

Water Tariff (W3) Commercial W2 Rate x2		Wastewater Tariff (S3) Commercial Rate S2 x2		Solid Waste Tariff (G3)		Recycling Tariff (R3)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 73.98	\$ 58.44	\$ 73.98	\$ 92.48	N/A	N/A	\$ 3.61	\$ 7.36

Class 4 Commercial

Places of Entertainment, Licensed Areas, Restaurants (seating capacity 50+)

Water Tariff (W4) Commercial W2 Rate x4		Wastewater Tariff (S4) Commercial Rate S2 x4		Solid Waste Tariff (G4)		Recycling Tariff (R4)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 147.96	\$ 116.88	\$ 147.96	\$ 184.96	N/A	N/A	\$ 3.61	\$ 7.36

Class 5 Commercial

Car Wash, Coin Laundry, Laundromat, Provincial Buildings, Schools, Forestry Office

Water Tariff (W5) Commercial W2 Rate x6		Wastewater Tariff (S5) Commercial Rate S2 x6		Solid Waste Tariff (G5)		Recycling Tariff (R5)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 221.94	\$ 175.32	\$ 221.94	\$ 277.44	N/A	N/A	\$ 3.61	\$ 7.36

Class 6 Commercial

Metered Properties

Water Tariff (WATCONS)		Wastewater Tariff (S6)		Solid Waste Tariff (G6)		Recycling Tariff (R6)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 0.76/m3	\$ 0.80/m3	N/A	N/A	N/A	N/A	\$ 3.61	\$ 7.36

Class 7 Commercial

Breweries

Water Tariff (W7) Commercial W2 Rate x4		Wastewater Tariff (S7) Commercial Rate S2 x2		Solid Waste Tariff (G7)		Recycling Tariff (R7)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 147.96	\$ 116.88	\$ 73.98	\$ 92.48	N/A	N/A	\$ 3.61	\$ 7.36

Class 8 Commercial

Manufactured Home Parks, (Single Account for Trailer Park), Residential Apartment Buildings

**Rates are monthly per bed/unit/room, *One shut-off valve on property

Water Tariff (W8) 1/3x Commercial W2 Rate x Total Number of Beds/Units/Room		Wastewater Tariff (S8) 1/3x Commercial S2 Rate x Total Number of Beds/Units/Room		Solid Waste Tariff (G8) Available for multi- residential units that opt-in		Recycling Tariff (R8) Monthly per bed/unit/room	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 12.35	\$ 9.75	\$ 12.35	\$ 15.40	\$ 25.82	\$26.34	\$ 3.61	\$ 7.36

Class 9 Commercial

Campgrounds/Recreation Parks, Cabins/Lodges, Hospital, Motels/Hotels, Nursing Homes, Senior’s Lodges

Water Tariff (W9) 1/3x Commercial W2 Rate x Total Number of Beds/Units/Room		Wastewater Tariff(S9) 1/3x Commercial S2 Rate x Total Number of Beds/Units/Room		Solid Waste Tariff (G9)		Recycling Tariff (R9) Monthly per account	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 12.35	\$ 9.75	\$ 12.35	\$ 15.40	N/A	N/A	\$ 3.61	\$ 7.36

Schedule “F” – Operations Fee Schedule

Ad Hoc Service Charges/Fees and Fines to be Invoiced as Incurred

Type of Service	Description	Service Fee	Notes
Bulk Wastewater Dumping	Septic and Wastewater Contractors		See Septage Disposal Facility Bylaw
Bulk Water	Bulk Water Customers	\$1.00 per m ³	
Use of Fire Hydrant and Water	Use of fire hydrant, consumption flow meter and hydrant water	Prohibited	
Overdue Account Penalty Warning System	Tagging, or sending notices for overdue accounts	\$60.00	
Water Service Disconnect	Disconnect for non-payment of account	\$60.00	During regular work hours
	During regular working hours	\$0	
	Outside of regular working hours	\$320.00	
	Emergency	\$0	Emergency is an unexpected, unplanned situation that requires immediate attention to prevent property damage.
Water Service Reconnect	Reconnect following disconnection for non-payment of account	\$60.00	During regular work hours
	During regular working hours	\$0	
	Outside of regular working hours	\$320.00	
	Emergency	\$0	Emergency is an unexpected, unplanned situation that requires immediate attention to prevent property damage.
Thawing Frozen Lines	As Requested	Cost Recovery	Includes truck, welder, and operator’s wages and benefits
Fridge & Freezer Freon Removal Charge		\$30.00 per unit	
Road Use Agreement	As Requested	\$400	Includes admin fee, as well as pre and post inspections. Additional inspections are \$100ea.
Excavation Permit	As Requested	\$250	Includes admin fee, as well as pre and post inspections;

Type of Service	Description	Service Fee	Notes
Sidewalk and Street Patio Permit	As Requested	\$50	Per storefront up to maximum of \$200

Cemetery Fees		
Cemetery Plot - Burial		
Adult/Child		\$700.00
Infant (5yrs and under)		\$250.00
Social Services		Current Provincial Rate
Cemetery Plot - Cremation		
Adult/Child		\$250.00
Infant (5yrs and under)		\$100.00
Plot - Opening and Closing		
Cemetery plot - opening and closing - adults/children		\$350.00
Cemetery plot - opening and closing - infants		\$200.00
Cemetery plot - opening and closing - cremation		\$250.00
Additional Fees		
Burials during weekend or statutory holidays		\$400.00
Burials prior to 7am or after 3pm on Monday to Friday		\$300.00
Cemetery work permit		\$30.00

Deposits		
Type of Service	Description	Amount
Use of Fire Hydrant and Water	Use of fire hydrant, consumption flow meter and hydrant water	\$120.00

Administrative Surcharge and Service Contracts	
Equipment Custom Work	Based on Current Alberta Road Builders & Heavy Construction Equipment Rental Rate Guide
Utility Service Installations	As per Utility Installation Contract Agreement

Transportation and Operations	
Passburg Pit Dumping Fees - Closed to Commercial until Further Notice	
Single Axle End Dump Truck (Up to 10 Tonnes)	\$150.00
Tandem Axle End Dump Truck (Up to 13 Tonnes)	\$200.00
Tridem Axle End Dump Truck (Up to 19 Tonnes)	\$300.00
Large End Dump Truck (Up to 25 Tonnes)	\$400.00
Tandem Truck and Tandem Pup (Up to 25 Tonnes)	\$400.00
Tandem Truck and Tridem Pup (Up to 31 Tonnes)	\$500.00
Tridem Truck and Tandem Pup (Up to 31 Tonnes)	\$500.00
Tridem Truck and Tridem Pup (Up to 37 Tonnes)	\$600.00
Tandem Truck and Large End Dump Trailer (Up to 40 Tonnes)	\$650.00
Tridem Truck and Large End Dump Trailer (Up to 43 Tonnes)	\$700.00
<p>*All weighted axle configurations may require overweight term permits as required by Ministry of Infrastructure Commercial Vehicle Weigh Scales Inspections at an additional cost to the contractor over and above the Municipality of Crowsnest Pass tipping fees rates and fees schedule. Other truck and axle configurations not noted above are subject to a pro-rated tipping fee as per the above rates and fees schedule.</p>	

Fines	
Type of Service	Amount
Non-conformance to Watering Regulations – 1 st Offence	\$ 75.00
Non-conformance to Watering Regulations – 2 nd Offence	\$ 150.00
Non-conformance to Watering Regulations – 3 rd Offence	\$ 225.00
Unauthorized Use of Fire Hydrants	\$ 500.00
Unauthorized Operation of Service Valves	\$ 150.00
Destruction, Obstruction or Covering of Service Valves	Cost Recovery (Includes equipment, and operator's wages and benefits)
Illegal Dumping or Disposal	\$ 500.00

Schedule “G” – Community Services Fee Schedule

Prices include G.S.T. Statutory Holidays are 150% of Adult Rate

Prime Time: Mon to Fri 5:00 p.m. on and Saturday & Sunday

Non-Prime Time: Mon to Fri up to 5:00 p.m.

Youth: 17 & Under / Adult: 18 & Over

SPORTS COMPLEX ICE ARENA	Oct 2024 to Mar 2025	Oct 2025 to Mar 2026
Youth Hourly Non-Prime Time	\$37.00	\$37.50
Youth Hourly Prime Time	\$74.00	\$75.00
Local Youth Daily Non-Prime Time	\$370.00	\$375.00
Local Youth Daily Prime Time	\$740.00	\$750.00
Adult Hourly Non-Prime Time	\$ 56.00	\$56.50
Adult Hourly Prime Time	\$112.00	\$113.00
Local Adult Daily Non-Prime Time	\$560.00	\$565.00
Local Adult Prime Time	\$1120.00	\$1130.00
Non-Resident Youth Hourly	\$112.00	\$112.50
Non-Resident Youth Daily	\$1120.00	\$1125.00
Non-Resident Adult Hourly	\$167.00	\$169.50
Non-Resident Adult Daily	\$1670.00	\$1695.00

COMPLEX DRY FLOOR & MDM GYM	2024 (COMPLEX – April to September	2025 Complex – April to September
Youth Hourly	\$33.50	\$33.75
Youth Daily	\$300.50	\$303.75
Adult Hourly	\$50.25	\$50.50
Adult Daily	\$450.75	\$454.50
Commercial Resident Hourly	\$62.75	\$63.25
Commercial Resident Daily	\$563.50	\$569.25
Non-Resident Youth Hourly	\$50.25	\$50.60
Non-Resident Youth Daily	\$450.75	\$455.50
Non-Resident Adult Hourly	\$75.25	\$75.75
Non-Resident Adult Daily	\$676.00	\$681.75
Non – Resident Commercial Hourly	\$94.00	\$94.60
Non-Resident Commercial Daily	\$845.00	\$852.25
AB Government Hourly	\$71.75	\$72.25
AB Government Daily	\$644.00	\$649.25
Special Events setup/ Teardown per hour	\$65.00	\$66.00
Recreation Pickle ball (drop in)	\$5.00	\$5.00
Recreation Volleyball (drop in)	\$5.00	\$5.00
Recreation basketball (drop in)	\$5.00	\$5.00
Arena Glass removal and reinstall	\$2240.00	\$2520.00

ELKS HALL & COMPLEX LOUNGE	2024	2025
Youth Hourly	\$24.75	\$25.00
Youth Daily	\$221.00	\$225.00
Adult Hourly	\$37.00	\$37.50
Adult Daily	\$331.50	\$337.50
Repetitive Daily (Minimum of 5 consecutive weekly bookings)	\$224.25	\$225.00
Commercial Resident Hourly	\$46.25	\$46.75
Commercial Resident Daily	\$414.25	\$421.75
Non-Resident Youth Hourly	\$37.00	\$37.50
Non-Resident Youth Daily	\$331.50	\$337.50
Non-Resident Adult Hourly	\$55.25	\$56.25
Non-Resident Adult Daily	\$497.00	\$506.25
Non – Resident Commercial Hourly	\$69.25	\$70.25
Non-Resident Commercial Daily	\$621.50	\$632.75
AB Government Hourly	\$53.00	\$53.50
AB Government Daily	\$473.50	\$482.25
MDM KITCHEN / COMPLEX KITCHEN	2024	2025
Non-Lease holder Hourly Rate	\$25.00	\$25.00
Lease Holder Hourly Rate (MDM)	\$15.00	\$15.25
MDM/COMPLEX MEETING ROOM #11 & STAGE	2024	2025
Youth Hourly	\$12.25	\$12.50
Youth Daily	\$110.25	\$112.50
Adult Hourly	\$18.50	\$18.75
Adult Daily	\$165.50	\$168.75
Local Commercial Hourly	\$23.00	\$23.50
Local Commercial Daily	\$206.75	\$211.50
Non-Resident Youth Hourly	\$18.50	\$18.75
Non-Resident Youth Daily	\$165.50	\$168.75
Non-Resident Adult Hourly	\$27.75	\$28.25
Non-Resident Adult Daily	\$248.25	\$254.25
Non – Resident Commercial Hourly	\$34.50	\$35.30
Non-Resident Commercial Daily	\$310.25	\$317.80
AB Government Hourly	\$26.25	\$27.00
AB Government Daily	\$236.25	\$242.25
Janitorial service for leased rooms/ per hour	\$49.25	\$49.90
Lease Rental Space(based on per square foot yearly)	\$6.96/SQ	\$7.05

COMPLEX CONCESSION IF NOT UNDER A LEASE AGREEMENT	2024	2025
Youth Daily Only – No hourly	\$107.75	\$109.50
Adult Daily Only – No hourly	\$107.75	\$164.25
Commercial & Non-Resident Daily	\$107.75	\$205.25
ADDITIONAL	2024	2025
FACILITY DAMAGE DEPOSIT Minimum \$500.00 or ½ of total	\$500.00	\$500.00
STAFF HOURLY LABOUR RATE per operator for set up/clean up	\$65.00	\$65.00

EQUIPMENT RENTAL /Per event	2024	2025
MDM Black Curtains	\$500.00	\$500.00
Chandelier	\$100.00	\$100.00
MDM/Elks Screen	\$25.00	\$25.00
Projector	\$50.00	\$50.00
Portable Sound System	\$75.00	\$75.00
Portable Stage 12 x 24	\$250.00	\$250.00
Tablecloths Per 1	\$3.00	\$3.00
Tables (each, if not included in a facility)	\$5.00	\$5.00
Chairs (each, if not included in a facility)	\$1.50	\$1.50
Ice machine (per bag)	\$2.00	\$2.00
Ice machine	\$20.00	\$20.00
ELECTRICAL (Gazebo Park/Complex/ Flumerfelt)	\$30.00	\$30.00

ADVERTISING	2024	2025
Arena Rink Board (4'x8')	\$500.00/year	\$500.00/year
Ice Logo	\$500.00/year	\$500.00/year
Ice Resurfacer (per side)	\$500.00/year	\$500.00/year

SOCCER FIELDS	2024	2025
Non-Resident Daily Tournament Rate	\$125.00	\$135.00
Local Daily Tournament Rate	\$85.00	\$85.00
Youth (Season Rate per player)	\$14.00	\$15.00
Adult (Season Rate per player)	\$30.00	\$30.00
Non- Resident hourly Rate	\$20.00	\$25.00

BALL DIAMONDS	2024	2025
Youth (Season Rate per player)	\$14.00	\$15.00
Adult (Season Rate per player)	\$30.00	\$30.00
Non- Resident (hourly rate)	\$20.00	\$25.00
Tournament (Non-Resident Daily Rate):	\$125.00	\$225.00
Tournament (local daily)	\$85.00	\$85.00
Special event use facility daily booking(local)	\$85.00	\$100.00
Special event use facility daily booking (non-resident)	\$125.00	\$225.00

Schedule “H” – Pass Powderkeg & Crowsnest Pass Community Pool Fee Schedule

Pass Powderkeg Ski Area

Day Tickets	Full Day	Half Day	Twilight
All Lift Access			
Adult (Ages 18-64)	\$54.99	\$34.99	\$22.50
Youth (Ages 7-17)	\$44.99	\$29.99	\$19.99
Senior (65-74)	\$44.99	\$29.99	\$19.99
Child (0-6)	\$19.99	\$14.99	\$9.99
Super Senior (75+)	\$19.99	\$14.99	\$9.99
Bunny Hill	Free	Free	Free
Single Lift Access (Early Season Rate)			
Adult (Ages 18-64)	\$33.99	\$23.99	\$17.99
Youth (Ages 7-17)	\$26.99	\$17.99	\$12.49
Senior (65-74)	\$26.99	\$17.99	\$12.49
Child (0-6)	\$9.99	\$4.99	\$4.99
Super Senior (75+)	\$9.99	\$4.99	\$4.99
Bunny Hill	Free	Free	Free
Promotional			
Chinook Arch Library Pass (All Ages)		Free	
Group Pricing (Group meaning over 12 people. Discount valid on lift tickets, rentals, and lessons. School groups are not included)		10% off	
Full Package (Skis/Board, Boots, Helmet)			
Adult (Ages 18-64)	\$36.99	\$26.99	\$16.99
Youth (Ages 7-17)	\$29.99	\$22.99	\$15.99
Child (0-6)	\$14.99	\$12.99	\$9.99
Senior (65-74)	\$29.99	\$22.99	\$15.99
Super Senior (75+)	\$14.99	\$12.99	\$9.99
Skis/Board Only			
Adult (Ages 18-64)	\$23.99	\$17.99	\$10.99
Youth (Ages 7-17)	\$19.99	\$13.99	\$9.99
Child (0-6)	\$9.99	\$7.99	\$4.99
Senior (65-74)	\$19.99	\$13.99	\$9.99
Super Senior (75+)	\$9.99	\$7.99	\$4.99
Poles Only			
All Ages	\$5.00	\$5.00	\$5.00
Rentals			
Helmet Only (All Ages)		\$7.50	\$7.50
Snowshoe Rental: (All Ages)			\$15.00

Seasonal Rental	2023/24	2024/25
Adult	\$209.99	\$214.99
Youth	\$199.99	\$204.99
Child	\$164.99	\$169.99
Senior	\$199.99	\$204.99
Super Senior	\$164.99	\$169.99

Snow School	2023/2024	2024/25
Learn to Turn Intro	\$79.99	\$79.99
Learn to Turn Full Package	\$274.99	\$274.99
Learn to Turn Progression Package	\$194.99	\$194.99
PPK Rippers Single Session	\$149.99	\$149.99
PPK Rippers Both Sessions	\$259.99	\$259.99
PPK Rippers Holiday Week	\$99.99	\$99.99
Weekend Youth Program	\$149.99	\$149.99
Little Cubs Single Session	\$79.99	\$79.99
Little Cubs Single Session 4 Pack	\$287.99	\$287.99
Little Cubs Single Session 6 Pack	\$407.99	\$407.99
Kinder Cubs Single Session	\$59.99	\$64.99
Kinder Cubs Single Session 4 Pack	N/A	\$233.99
Kinder Cubs Single Session 6 Pack	N/A	\$350.99
1.5-hour group	\$59.99	\$59.99
1 hr. private lesson (up to 2 people)	\$89.99	\$89.99
1.5 hr. private lesson (up to 2 people)	\$134.99	\$134.00
Senior's Program	\$10.00	\$10.00
4 pack of private lessons	10% off	10% off
6 pack of private lessons	15% off	15% off

Race Training (Per 2.5 Hour Block)	Per Athlete
7 or fewer athletes (block rate)	\$350.00
8-12 Athletes	\$50.00/Athlete
13-18 Athletes	\$47.00
19+ Athletes	\$45.00

Signage Sponsorship Opportunities	Regular Rate	Renewal Rate
Tower Signage	\$250.00	\$225.00
Saturday Night Skiing Sponsorship	\$800.00	N/A

Season Passes	Full Season	2024/25
Resident Rate		
Adult (Ages 18-64)	\$229.99	\$234.99
Youth (Ages 7-17)	\$183.99	\$189.99
Senior (65-74)	\$183.99	\$189.99
Child (0-6)	\$29.99	\$29.99
Super Senior (75+)	\$29.99	\$29.99
Family of 4+	\$724.99	\$729.99
Family of 3 (2 adults, 1 youth)	\$604.99	\$609.99
Non-Resident Regular Rate		
Adult (Ages 18-64)	\$329.99	\$334.99
Youth (Ages 7-17)	\$261.99	\$265.99
Senior (65-74)	\$261.99	\$265.99
Child (0-6)	\$29.99	\$29.99
Super Senior (75+)	\$29.99	\$29.99
Family of 4+ (Includes 2 adults and all dependents under the age of 18 within same household)	\$891.99	\$895.99
Family of 3 (2 adults, 1 youth)	\$734.99	\$739.99
Learn to Turn Graduate/Other Passholder Season Pass Discount		25% Off
Uphill Pass (All Ages)	\$25.00	\$25.00

Facility Rental	
Hourly	\$ 32.00
Daily	\$ 256.00
Washroom Trailer Rental (Per Weekend)	\$ 250.00
• Subsequent Days	\$ 125.00
Yurt Rental – Per Day	\$70.00
Yurt Rental – Hourly	\$20.00

School Rates				
Local's Rate	Lift, Lesson, Rental	Lift, Rental	Lift, Lesson	Lesson only
Full Day	\$46.50	\$36.50	\$36.50	\$22.00
2 hour or less visit	\$25.00	\$25.00	\$25.00	\$25.00
Regular Rate	Lift, Lesson, Rental	Lift, Rental	Lift, Lesson	Lesson only
Full Day	\$52.00	\$39.00	\$39.00	\$23.00
2 hour or less visit	\$28.00	\$28.00	\$28.00	\$28.00

Crowsnest Pass Pool

2024 Crowsnest Pass Pool Rates	
Daily Admission	
Family (Includes 2 adults and all dependents under the age of 18 within same household)	\$20.00
Adult (18-64 years old)	\$8.00
Senior (65 and over)	\$6.00
Youth (7 to 17 years old)	\$6.00
Child (3 to 6 years old)	\$5.00
Toddler (0-3 years old)	Free
5 Use Flex Pass Prices	
Family (Includes 2 adults and all dependents under the age of 18 within same household)	\$85.00
Adult (18-64 years old)	\$34.00
Senior (65+ years old)	\$25.50
Youth (7-17 years old)	\$25.50
Child (3-6 years old)	\$21.25
Toddler (0-3 years old)	Free
Seasons Pass	
Family (Includes 2 adults and all dependents under the age of 18 within same household)	\$240.00
Adult (18-64 years old)	\$99.00
Senior (65+ years old and over)	\$72.00
Youth (7-17 years old)	\$72.00
Child (3 to 6 years old)	\$60.00
Toddler (0-3 years old)	Free
Lessons	
Private per lesson (½ hour) *Up to 2 people per private lesson.	\$30.00
Private Lesson Discount	10% off for 4 lessons 15% off for 6 lessons
National Lifesaving Society Parent & Tot lessons	\$59.00
National Lifesaving Society Preschool lessons	\$59.00
National Lifesaving Society Swimmer lessons	\$59.00
National Lifesaving Society Adult Swimmer lessons	\$64.00
National Lifesaving Society Swim Patrol lessons	\$85.00
National Lifesaving Society Bronze Star	\$200.00
National Lifesaving Society Bronze Medallion	\$200.00
National Lifesaving Society Bronze Cross	\$200.00
National Lifesaving Certificate	\$380.00

Facility Rental	
1 Hour Private Pool Rental (Up to 75 people)	\$150.00
Sponsored Swim Rate	\$450.00
Pass Piranhas Pool Rental	\$55.00