



Parks & Recreation Advisory Committee Meeting Minutes

**Municipality of Crowsnest Pass
Monday September 25, 2023 – 4:30 PM
MDM Community Centre**

Chairperson: Heather Davis

Secretary: Tracey Linderman

Present: Heather Davis – Chairperson
Randi Lynn Rinaldi – Vice Chairperson
Trent Smith – Manager of Community Services
Glen Girhiny – Council Representative
Lisa Sygutek – Council Representative
Kevin Bergeron – Member at Large
Tracey Linderman – Recreation Programmer

Absent: Larry Hennig - Member at Large

1.0 Call to Order

H. Davis called the meeting to order at 4:33pm.

2.0 Adoption of Agenda

#23 - 56 MOVED BY: K. Bergeron

That the meeting agenda be adopted with addition 8C Parks and Rec Advisory Budget.

CARRIED

3.0 Adoption of Minutes

Minutes of May 29 unavailable and will be approved at the next scheduled meeting.

4.0 Correspondence

5.0 Delegations

6.0

6a) Outdoor Skating Area Update

The outdoor skate rink will be installed on a trial basis for this season. Will compile stats on usage, maintenance, lighting, late hours of use, and weather to maintain ice. Sub committee will contact the outdoor skating rink group to update and discuss what their plans are to continue with the program. Plans to install the rink at the Coleman Complex for this season and review stats before any ideas are made to continue with an outdoor rink. The rink will be on a trial basis to see if it is feasible to continue. K. Bergeron will share update with the Board members when available.

#23 - 57 MOVED BY: G. Girhiny

K. Bergeron will send out a draft email to T. Smith and H. Davis in regard to the Outdoor Rink plans. And once approved will share with the Board members. The email will be sent to the community group with an invite to attend a future meeting in October or November before the trial of the outdoor rink commences.

CARRIED

6b. Trail Master Plan Update

An RFP is currently being developed for the Trail Master Plan and is on the desk of the CAO. It should be ready to send out for RFP in the Spring.

#23 - 58 MOVED BY: R. RINALDI

The Parks and Recreation Advisory Committee accepts the update as information.

CARRIED

7.0 Parks & Recreation Reports

- CNP Pool – The 2023 season was a learning experience and success. The operational year was extended into September. Several community events completed throughout the summer. Increase in activities such as bouldering, biking, running events. Facility booking revenues increased. Discussed if the Trails Master Plan should include outdoor activities such as bouldering, special outdoor events. Beautification has been a success, garbage container wraps installed, flowerpots and hangers maintained on a regular basis this summer. Plan to have beautification though out the winter months.

The Board feels that this year was a great year for the planters and beautification in our community is starting to be noticed.

The Gymnastics and Soccer Summer camps were well attended and successful.

Discussed the gymnastics program and facility changes for the Fall and Winter.

#23 - 59 MOVED BY: R.L. Rinaldi

The Parks and Recreation Advisory Committee accepts the report as information.

CARRIED

8.0 New Business

8a) Recreation Authority Board Members Update

R. Braun has submitted his resignation and will not be attending further meetings. L. Hennig will not be renewing his membership on the Board at the end of his term January 1, 2024. Discussed parting gifts however the policy reads that Municipal board members no longer receive parting gifts. A thank you card will be sent. The Municipality is advertising for new members.

H. Davis mentioned she will be stepping down as Chairperson in the New Year.

#23 - 60 MOVED BY: K. Bergeron

The Parks and Recreation Advisory Committee accepts as information.

CARRIED

8b) Special Budget Meeting Initiatives – Council Update

Asked if the agenda for the Budget meetings can be posted earlier in the case the members would like to attend. Discussed the process of the Board and when do the groups attend the Board as a delegation or Council. Members can recommend to community groups, citizens to contact the Chairperson of the Advisory Board to present their research, concerns, and questions so recommendations can be submitted to Council.

R.L. Rinaldi was approach by the Slo Pitch League members with concerns of the future of the Ball Fields. Send an invitation to the League to attend an Advisory meeting with concerns and research, stats to support plans to continue construction of the fields.

#23 - 61 MOVED BY: L. Sygetuk

The Parks and Recreation Advisory Committee accepts as information.

CARRIED

8c) Parks and Recreation Advisory Board Budget

Reviewed copy of draft budget. Discussed increasing supplies and decreasing conference item. Increased supplies and kept the conference item the same as new members to the board may be interested in attending and will revisit next budget year.

#23 - 62 MOVED BY: K. Bergeron

The Parks and Recreation Advisory Committee to accept budget as amended to \$6,500.00 for 2024.

CARRIED

9.0 Public Input Period

10.0 In Camera

11. Adjournment

#23 - 63 MOVED BY: H. Davis

That the meeting be adjourned at 6:17pm. Next meeting scheduled for October 30.

CARRIED

Chairperson