



ALBERTA  
HOUSING AND URBAN AFFAIRS

*Office of the Minister  
MLA, Calgary Cross*

**Government of Alberta**

**Housing and Urban Affairs**

**Ministerial Order 044/2009**

I, Yvonne Fritz, Minister of Housing and Urban Affairs, pursuant to Section 5 of the *Alberta Housing Act*, make the following order:

1. Ministerial Order No. H:091/95 establishing **Crowsnest Pass Senior Housing** as a management body, is amended:
  - (a) by replacing the Appendix Crowsnest Pass Senior Housing, attached to Ministerial Order No: H:091/95, with the attached Appendix Crowsnest Pass Senior Housing.

Dated at Edmonton, Alberta, this 23 day of November, 2009.

Yvonne Fritz  
Minister of Housing and Urban Affairs

## A P P E N D I X

### Crowsnest Pass Senior Housing

1. **Crowsnest Pass Senior Housing** (hereafter referred to as the “management body”) is hereby established as a management body.
2. **Municipality of Crowsnest Pass** is the only member of the management body.
3. (1) The management body shall be governed by a board (hereafter referred to as “the board”), comprised of a maximum of seven (7) members appointed as follows, and in accordance with subsection (2):
  - (a) seven (7) members of the board shall be appointed by the Municipality of Crowsnest Pass as follows:
    - (i) two (2) members from its municipal council: and
    - (ii) five (5) members from the public at large;in the manner the municipality determines appropriate.
  - (2) For the purposes of subsection 3(1)(a)(ii), the Municipality of Crowsnest Pass has the sole discretion to determine:
    - (a) the boundaries of the areas from which members of the board may be appointed;
    - (b) how residency in the areas from which members of the board may be determined; and
    - (c) the eligibility requirements, if any, for members of the board.
  - (3) The board shall be appointed as follows:
    - (a) Members of the board shall be appointed by the Municipality of Crowsnest Pass in accordance with this Order.
    - (b) The term of office for each member of the board as referred to in subsection 3(1)(a)(i):
      - (i) is for a maximum of one (1) year;
      - (ii) shall begin the day after the Municipality of Crowsnest Pass holds its annual organizational meeting in the year appointed; and
      - (iii) end the day the Municipality of Crowsnest Pass holds its annual organizational meeting in the year the term expires.
    - (c) The term of office for each member of the board as referred to in subsection 3(1)(a)(ii), shall be for a maximum three (3) year term.
    - (d) Members of the board may hold consecutive terms of office.
    - (e) If the office of a board member is vacated, the Municipality of Crowsnest Pass shall appoint, on the vacancy occurring or as soon as possible thereafter, another individual as a member of the board to complete the term of the vacating member.

- (f) A municipal councilor appointed to the board, as referred to in subsection 3(1)(a)(i), may only remain a member of the board while a municipal council member for the Municipality of Crowsnest Pass.
  - (g) The chairperson, vice-chairperson or any other officers of the board the board determines necessary shall be appointed from among the board members in the manner and at the times the board determines appropriate.
  - (h) The term of office for the chairperson, vice-chairperson or any other officers of the board shall be for a one year (1) term.
  - (i) The chairperson, vice-chairperson or any other officers of the board may hold consecutive terms of office as long as each officer is a member of the board.
  - (j) Each member of the board is entitled to deal with all matters of the board arising from the policies, programs, operation and administration of the management body except where otherwise provided under the Act and its Regulations.
- (4) Requisitioning of municipalities referred to in section 5 for the York Creek Lodge and the use and disposition of the funds received from the requisitions in any year must have unanimous consent of the board members referred to in subsection 3(1)(a)(i).
  - (5) The board may only adopt an operating budget or capital budget arising from lodge accommodation as identified in Schedule "A" of this Order that does not exceed 10% of the previous year's requisition.
  - (6) The board is a continuing body.
  - (7) The board shall provide the Deputy Minister with the name of its chairperson and vice-chairperson as soon as possible on selection and shall notify the Deputy Minister of any change of chairperson and vice-chairperson.
4. The board shall:
- (1) designate the offices of the management body; and
  - (2) immediately notify the Deputy Minister of the location of its primary place of business in Alberta and any other offices, the management body's address for service and any change in the location of such offices or address for service.
5. For the purposes of providing lodge accommodation the management body may requisition the Municipality of Crowsnest Pass.
6. (1) The management body is responsible for the operation and administration of the housing accommodation listed in Schedule "A".
- (2) In addition to the housing accommodation operated under subsection (1), the management body may operate Rent Supplement housing accommodation as designations are allocated to the management body by the Minister under the Rent Supplement Program Regulation.
7. For the purposes of the Act the management body has and is subject to the powers, functions or duties as provided in the following Regulations:
- (1) Management Body Operation and Administration Regulations;
  - (2) Social Housing Accommodation Regulation; and
  - (3) Housing Accommodation Tenancies Regulation.

8. For the purposes of the Act, the management body's reporting date is 90 days from the effective date of this Order.

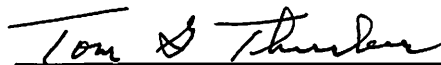
Office of  
the Minister

**IN THE MATTER OF THE  
ALBERTA HOUSING ACT  
S.A. 1994, c. A-30.1**

**Crowsnest Pass Senior Housing**

I, Tom Thurber, Minister of Municipal Affairs, pursuant to section 5 of the *Alberta Housing Act*, **ORDER THAT:**

1. **Crowsnest Pass Senior Housing** is established as a management body with all the powers, functions and duties prescribed in the attached Appendix, with respect to the operation and administration of housing accommodation as identified in Schedule "A" of this Order.
2. The assets, property, liabilities, obligations and all other concerns of the Crowsnest Pass Housing Authority continued under section 37 of the Act, are transferred to and assumed by the Crowsnest Pass Senior Housing as established by this Order, and any reference in an enactment, order, agreement or document shall be construed accordingly.
3. The assets, property, liabilities, obligations and all other concerns of The Pass Foundation, deemed a management body under section 38 of the Act, are transferred to and assumed by the Crowsnest Pass Senior Housing as established by this Order, and any reference in an enactment, order, agreement or document shall be construed accordingly.
4. Ministerial Order No. 12/79, as amended, incorporating Crowsnest Pass Housing Authority, is repealed.
5. This Order is effective April 1, 1995.



**Tom Thurber  
Minister of Municipal Affairs**

DATED at the City of Edmonton in  
the Province of Alberta, this 31  
day of March, 1995.

## **APPENDIX**

### **Crowsnest Pass Senior Housing**

- 1. Crowsnest Pass Senior Housing** (hereafter referred to as the "management body") is hereby established as a management body.
- 2. Municipality of Crowsnest Pass** is the only member of the management body.
- 3. (1)** The management body shall be governed by a board (hereafter referred to as "the board"), comprised of a maximum of five (5) members appointed as follows, and in accordance with subsection (2):
  - (a)** five (5) members of the board shall be appointed by the Municipality of Crowsnest Pass as follows:
    - (i)** two (2) members from its municipal council; and
    - (ii)** three (3) members from the public at large;in the manner the municipality determines appropriate.
  - (2)** For the purposes of subsection 3(1)(a)(ii), the Municipality of Crowsnest Pass has the sole discretion to determine:
    - (a)** the boundaries of the areas from which members of the board may be appointed;
    - (b)** how residency in the areas from which members of the board may be determined; and
    - (c)** the eligibility requirements, if any, for members of the board.
  - (3)** The board shall be appointed as follows:
    - (a)** The first members of the board shall be appointed as soon as possible following the effective date of this Order.
    - (b)** Members of the board shall be appointed by the Municipality of Crowsnest Pass in accordance with this Order.
    - (c)** The term of office for the first members of the board, as referred to in subsection 3(1)(a)(i), shall be from the date appointed until another member is appointed to hold that office, but shall not extend beyond one (1) year.
    - (d)** The term of office for the first members of the board, as referred to in subsection 3(1)(a)(ii), shall be as follows:
      - (i)** one (1) member appointed for a maximum of three (3) year term;
      - (ii)** one (1) member appointed for a maximum of two (2) year term; and
      - (iii)** one (1) member appointed for a maximum one (1) year term;and the Municipality of Crowsnest Pass has the sole discretion in determining the term of office for each member appointed to the board.

- (e) The term of office for each member of the board as referred to in subsection 3(1)(a)(i), except the first members:

    - (i) is for a maximum one (1) year term;
    - (ii) shall begin the day after the Municipality of Crowsnest Pass holds its annual organizational meeting in the year appointed; and
    - (iii) end the day the Municipality of Crowsnest Pass holds its annual organizational meeting in the year the term expires.
  - (f) The term of office for each member of the board as referred to in subsection 3(1)(a)(ii), except the first members, shall be for a maximum three (3) year term.
  - (g) Members of the board, including the first members appointed under clause (a), may hold consecutive terms of office.
  - (h) If the office of a board member is vacated, the Municipality of Crowsnest Pass shall appoint, on the vacancy occurring or as soon as possible thereafter, another individual as a member of the board to complete the term of the vacating member.
  - (i) A municipal councillor appointed to the board, as referred to in subsection 3(1)(a)(i), may only remain a member of the board while a municipal council member for the Municipality of Crowsnest Pass.
  - (j) The chairperson, vice-chairperson or any other officers of the board, the board determines necessary, shall be appointed from among the board members in the manner and at the times the board determines appropriate.
  - (k) The term of office for the chairperson, vice-chairperson or any other officers of the board shall be for a one (1) year term.
  - (l) The chairperson, vice-chairperson or any other officers of the board, may hold consecutive terms of office as long as each officer is a member of the board.
  - (m) Each member of the board is entitled to deal with all matters of the board arising from the policies and programs, and operation and administration, of the management body, except where otherwise provided under the Act and its Regulations.
- (4) Requisitioning of municipalities referred to in section 5 for the York Creek Lodge and the use and disposition of the funds received from the requisitions in any year, must have unanimous consent of the board members referred to in subsection 3(1)(a)(i).
- (5) The board may only adopt an operating budget or capital budget arising from lodge accommodation as identified in Schedule 'A' of this Order that does not exceed 10% of the previous year's requisition.
- (6) The board is a continuing body.
- (7) The board shall provide the Deputy Minister with the name of its chairperson and vice-chairperson as soon as possible on selection, and shall notify the Deputy Minister of any change of chairperson and vice-chairperson.

4. The board shall:
  - (a) designate the offices of the management body, and
  - (b) immediately notify the Deputy Minister of the location of its primary place of business in Alberta and any other offices, the management body's address for service, and any change in the location of such offices or address for service.
5. For the purposes of providing lodge accommodation the management body may requisition the Municipality of Crowsnest Pass.
6. (1) The management body is responsible for the operation and administration of the housing accommodation listed in Schedule "A".  
  
(2) In addition to the housing accommodation operated under subsection (1), the management body may operate Rent Supplement housing accommodation as designations are allocated to the management body by the Minister under the Rent Supplement Program Regulation.
7. For the purposes of the Act, the management body has and is subject to the powers, functions or duties as provided in the following Regulations:
  - (a) Management Body Operation and Administration Regulation;
  - (b) Social Housing Accommodation Regulation; and
  - (c) Housing Accommodation Tenancies Regulation.
8. For the purposes of the Act, the management body's reporting date is 90 days from the effective date of this Order.



**Schedule "A"**

**Crowsnest Pass Housing Authority**

**Housing Accommodation**

Housing Accommodation Type	Name	Project Number	Legal Description	LINC	Municipal Address	No. of Units/Description	
Lodge	York Creek Lodge	2098-2751-6029	Plan 5186 FA SE 3 - 8 - 4 - W5th	0026337816	1810 - 112 Street, Blairmore	65	beds
Self Contained	Westwind Apartments	2086-2755-6039	Plan 4456L, Block B, Lots 9 to 12	0019525494	2502 - 212 Street, Bellevue	12	units
	Tecumseh Mountain Manor	2098-2755-6052	Plan 5186 FA	0026337816	1802 - 112 Street, Blairmore	30	units