

# **Crowsnest Pass** **Agriculture & Environmental Services**



## AGRICULTURE SERVICE BOARD MEETING

September 20, 2023, 5:00 pm

Municipal Office – Council Chambers

8502 19 Avenue, Coleman Alberta

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### **ATTENDANCE:**

Kathy Wiebe	Chair
Dale Paton	Vice-Chair
Melisa Atkinson	Board Member
Megan Evans	Board Member
Doreen Glavin	Councillor
Dave Filipuzzi	Councillor
Agricultural Fieldman	Grace O’Leary
Sasha Lassey	Recording Secretary

### **ABSENT:**

Vicki Kubik	Councillor
Jesse Fox	Manager of Protective Services

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### **CALL TO ORDER**

Chair, Kathy Wiebe called the meeting to order at 5:07 pm.

### **ADOPTION OF AGENDA**

**ASB-01-2023-09-20** Motion made by Melisa Atkinson to adopt the agenda as presented. Carried.

### **ADOPTION OF MINUTES**

Adoption of Agriculture Services Board Minutes from June 21, 2023.

**ASB-02-2023-09-20** Motion made by Dave Filipuzzi to adopt the minutes of June 21, 2023, as presented. Carried.

### **OLD BUSINESS**

#### **2023 Field Visit Update**

Grace O’Leary reviewed the key highlights from the Municipality of Crowsnest Pass Field Visit report prepared by Kellie Jackson from Agriculture and Irrigation from the visit on June 15, 2023. The report

includes a summary of critical, significant, and enhancement recommendations to ensure that ASB grant funding appropriately supports ASB Grant Program objectives.

Overall, the board members unanimously agreed with the summary of recommendations, as they align with the recommendations made to council in a letter submitted by the Agricultural Service Board earlier this year.

The only critical recommendation made that may affect potential grant funding in the future is the establishment of a full-time, year-round position for an Agricultural Fieldman. Administration is currently reviewing the report and will complete and return the report as required.

The next grant application (2024-2028) is to be submitted by spring of 2024 for the next cycle. Grace indicated that some of the requirement criteria that have not yet been met, can be scheduled within the calendar year to ensure compliance.

**ASB-03-2023-09-20** Motion made by Megan Evans to agree to accept the recommendations as presented in the 2023 Municipality of Crownsnest Pass Field Visit report prepared by Kellie Jackson from Agriculture and Irrigation. Carried.

## **NEW BUSINESS**

### **Regional Conference**

The 2023 South Regional Conference is being hosted in Ooyen, Alberta (Special Area 3) on October 18, 2023. There is a budget to send two members to attend plus the Agricultural Fieldman if there is interest in attending. Registration must be made by October 6, 2023; interested members will confirm with Grace.

**ASB-04-2023-09-20** Motion made by Doreen Glavin to send the Agricultural Fieldman and up to two members of the Agricultural Service Board to the 2023 South Regional Conference in Ooyen, Alberta on October 18, 2023. Carried.

### **Workshops**

Grace O'Leary shared that the department is trying to organize a Whitebark and Limber Pine Workshop as well as a Water Well Workshop at the end of the 2023, potentially in collaboration with neighbouring communities. Once locations, dates and times are confirmed, Grace will advise the board. The events will also be advertised locally on the radio, social media and the newspaper.

**ASB-05-2023-09-20** Motion made by Dave Filipuzzi to accept the Workshops Update from Grace O'Leary as information. Carried.

## Resolutions

Grace O'Leary shared that resolutions to be presented at the provincial conference in Lethbridge in January 2024 need to be submitted by September 29, 2023. There were no requests to support a resolution at this time by the Agricultural Service Board.

**ASB-06-2023-09-20** Motion made by Melisa Atkinson to accept the resolution request deadline as information. Carried.

## CORRESPONDENCE

### INFORMATION

#### Department Update

Grace O'Leary presented some of the highlights of work completed by the department since the meeting of June 21, 2023:

- Reinspections are being done from problem areas found earlier in the season.
- Will provide a more complete account of number of inspections in the final meeting of the year once the season is completed.
- 2600 kilograms of weeds removed in the season to the landfill.
- Great results in the season, density of weeds decreased from last year.
- Successful contact with a CP Rail representative; will be working together to plan for 2024 weed control. The representative recommended that invoices be sent in smaller amounts so that they can be approved more efficiently and indicated the possibility of an increase in funding in 2024.
- Continuing to monitor progress with Fortis, TC Energy, Nature Conservancy of Canada, Alberta Transportation, and Provincial Lands in problem areas.
- 121 weed inspections, overall good compliance with landowners
- 12 inspector notices out, most have been resolved
- 42 prohibited sites verified in the season
- 4 community markets attended
- Increased entries into EDDMaps

*Melisa Atkinson exited the meeting at 6:17 pm.*

**ASB-07-2023-09-20** Motion made by Dale Paton to accept the Agricultural Services Department Update from Grace O'Leary as information. Carried.

**NEXT MEETING**

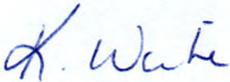
**ASB-08-2023-09-20** Motion made Megan Evans reschedule the meeting of October 18, 2023, to October 11, 2023. Carried.

**ASB-09-2023-09-20** Motion made by Dale Paton to extend an invitation from the Agricultural Service Board to Jesse Fox, Manager of Protective Services and CAO, Patrick Thomas to attend a special meeting of the Agricultural Service Board on October 11, 2023, to discuss the recommendations presented within the 2023 Municipality of Crowsnest Pass Field Visit report prepared by Kellie Jackson from Agriculture and Irrigation. Carried.

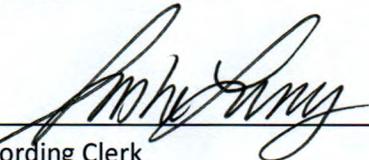
Next Meeting on October 11, 2023, at 5:00 pm

**ADJOURNMENT**

**ASB-10-2023-09-20** Motion made by Dave Filipuzzi to adjourn the meeting at 6:34 pm. Carried.

  
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Chairman

Date: October 11, 2023

  
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Recording Clerk

Date: October 11, 2023